**FASIL**

**Email:** [**fasil.387743@2freemail.com**](mailto:fasil.387743@2freemail.com)



**OBJECTIVE**

To obtain a suitable position in a professional and dynamic organization which Promises bright growth opportunities and to contribute the best of my ability for the development of the organization".

**CAREER PROFILE**

With over 1 year of experience in Accountant cum Audit Assistant inBijimol G and Associates Charted Accountants, and Possess strong analytical and problem solving skill, with the ability to make well thought out decisions.

**WORK EXPERIENCE**

**Organization : Bijimol G and Associates Charted Accountant** - Kerala, India

**Designation : Accountant cum Audit Assistant**

**Period : 1 Year**

**JOB Profile : -**

* Prepares asset, liability, and capital account entries by compiling and analyzing account information.
* Preparation of cash and bank books of clients
* Examining bank statements and reconciling them with general ledger entries
* Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements.
* Examine inventory to verify journal and ledger entries.
* Verify and inspect accounts receivable and payable ledgers and general ledger for its accuracy.
* Income - tax return filling
* GST return filing

**EDUCATIONAL QUALIFICATIONS**

**2014 -2017** - **B.com (Computer Application)**

**Farook arts & Science College/Calicut University-** Kottakkal

**2012-2014** -  **Plus Two**

(Kerala Board of Higher Secondary)

**2012** - **SSLC**

(Kerala Board of Education)

**TECHINICAL QUALIFICATIONS**

* **SAP(R/3) – Finance & Controlling**

Consultant Level & End-user Level

* **Certified Accountant – IICA.US**
* **Certificate in International Financial Accounting**

Software’s: Tally ERP. 9, Peachtree, Quick Books, MYOB

* **Office Automation**

Software: MS. Excel, Word, Power point, Outlook

**AREA OF EXPEIENCE**

* Accounting Activities
* Receivable And Payable
* Financial Activities
* Payroll Accounts
* GST and VAT Practice
* Financial statement analyzing

**PROFESSIONAL SKILLS**

* Ability to accept any challenge with an optimistic outlook.
* Teaming up with the colleagues and willingness to learn.
* Comprehensive problems solving abilities.
* Quick Learner

**PERSONAL DATA**

|  |  |  |
| --- | --- | --- |
| Age | : 22 years, | Sex : Male |
| Nationality | : Indian |  |

Marital Status : Single

**LANGUAGES KNOWN:** English, Malayalam