**BUSHRA**

Email: bushra.388036@2freemail.com

**CAREER SUMMARY:**

 Gold medalist in **BFM (B.COM in Financial Markets)** and topper for **Post-Graduation Diploma in Information Technology (PGDIT)**

 Well versed with Finance domain with added advantage of having commanding knowledge of IT

 Also first ranker in **Post-Graduation Diploma in Data science (PDDDS) – 2018**

 3+ years aggregate work-ex; presently at global IT giant Oracle, previously worked at leading Indian broking firm SBICap Securities

**CAREER OBJECTIVE:**

To establish myself as a seasoned Finance & Accounting professional as part of an ethical & growth-oriented organization

**SKILLS & ATTRIBUTES:**

Technical Analysis & Fundamental Analysis Teamwork

Python Organizational skills & attention to details

R Programming Ability to Learn & adapt quickly

Machine learning Excellent oral and written communication skills

Financial analytics Strong analytical skills

Hadoop systems Comfortable with multitasking

VB.Net, ASP.Net, Java, C++, MS-SQL (Database) Microsoft Office suite

Conversant in working with various internal & external stakeholders

**WORK EXPERIENCE:**

**Oracle Financial Services Software Limited** (“OFSS”), India (Mumbai)

**Designation:** Associate Consultant

**Tenure:** July 2017 onwards (1 year 6 months)

* Responsible for supporting fund accounting for c.200 fund schemes managed by the internationally renowned asset manager Blackrock Group – a key client of OFSS.
* Calculating & publishing Net Assets Values (NAV’s), yields, distributions, and other fund accounting output for subsequent review.
* Liaison with custodian of these fund schemes with JP Morgan, Nomura, Northern Trust, State Street Bank etc to ensure key records like NAVs etc were matched & coordinated.
* Analysing the portfolio to identify any discrepancies; determining the causes of variances and assisting in resolutions.
* Research, as assigned, certain securities in fund portfolios to ensure proper accounting treatment (e.g. nature of distributions, original issue discounts)

**Mahaan Exports**, Mumbai

**Designation:** Account Assistant

**Tenure:** Sept 2016 – July 2017 (10 months)

* Handling accounts.
* Entering records in respective accounts.
* Maintaining records and checking statements.
* Accounting of transactions and calculating of balances in accounts.
* Handling errors and correcting of omissions in records and accounts.

**SBICAP Securities Limited** (“SSL ”) , Mumbai **Designation:** Executive - Client Advisory **Tenure:** May 2013 – May 2014 (1year)

* Increase SSL’s outreach through client acquisition based on income potential, risk parameters to create homogenous client groups having similar requirements & risk appetite.
* Provide investment solutions to the clients according to the client’s risk appetite and investment horizon and continuous portfolio monitoring & maintaining a proper client data base with proper profiling done using spreadsheet models.
* Provide daily Indian & Global market outlook, as well short term/long term strategies for cash & derivative segments on a daily basis through client’s calling program.
* Responsible for coverage of online clientele.
* Reactivate the stopped traders with an aim to augment SSL’s revenues.

**EDUCATION QUALIFICATIONS:**

**Examination University Year of Passing Percentage Remarks** FRM - Financial Risk Manager GAARP **- Pursuing** Post Graduate Diploma in Data Science University of Mumbai & NISM **2018 85 % “O” Grade** Completed Master of Commerce 1 & II University of Mumbai **2017 65% 1st Class** Post Graduate Diploma In IT University of Mumbai **2016 86% “O” Grade**

BFM - B.Com in Financial Markets University of Mumbai **2013 85% “O” Grade**

**CERTIFICATE COURSES:**

 **CCRA – Certified Credit Research Analyst** from AIWMI - Association of International Wealth Management in 2017

 **Certified In Ethical Hacking & IT Security** from MSTB – Maharashtra Self – Employment Training Board (Government of Maharashtra)

 EC-COUNCIL (USA) - Certified Ethical Hacker (CEH) in 2015

 **Certified Ethical Hacking & IT Security** from Skynet Secure Solutions in 2015

 **Certified Tally, ERP 9, C++** from NIIT - National Institute of Information Technology in 2015

**PROFESSIONAL ACHIEVEMENTS:**

 Received **Certificate of Appreciation** for highest number of quantity traded in Nifty & Bank Nifty Contest” (Winner) at SSL in 2013

 Mentor at the Credit Research Challenge – CRC