Maraj

Email: [maraj.388254@2freemail.com](mailto:maraj.388254@2freemail.com)

A fresh graduate holding a Bachelor's degree in business management looking to pursue a challenging career opportunity to enhance my professional portfolio, actively looking for a job in UAE.

# Professional Experience

**Qatar Islamic Bank**, Sudan **Feb – Mar 2018**

Trainee, Graduate Training Program

* Credit Administration Department:I helped in reviewing loan requests, assessingclient financial status, contacting clients to gather financial data and documentation, set up payment plans and follow up with clients about loan renewals.
* Treasury Department:I aided in management of banks assets and liability, liquidity and Funds management, risk management, reserve management and investment.
* Operation Department:I assisted in liaising with clients regarding transections settlement when required. Monitoring the activity and reports of daily transactions, also running processes to clear and settle transactions.
* Corporate Financing Operation: Helping with Islamic finance instrument and execution (Murabaha, Musharkah, Mudarabah…etc)

**Real Estate Commercial Bank,** Sudan **Jan – Mar 2017**

Trainee, Financial Affairs Department

* Preparing audit schedules, maintain and updating costumer database, administrative assistance and answering suppliers inquires.

# Education

**Abertay Dundee & SEGi University,** UK / Malaysia **May 2017**

Bachelor of Business Management in Financial Management

**SEGi University**, Malaysia **Sep 2012 –Mar 2013**

General English Language course

**Relevant Courses:**

Corporate Finance Program

# Technical skills

* Fluent in Arabic (mother tongue), Fluent in English
* Business communication.
* Team player.
* Quick learner.
* Analytical and Strategic thinking.
* Microsoft Office (Word, Powerpoint, Excel, Outlook)