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| C:\Users\INTEX1\Videos\New folder\Untitled-1.jpg **Nisham**  Dubai, United Arab Emirate [Nisham-389784@2freemail.com](mailto:Nisham-389784@2freemail.com)  **Academic Synopsis**  **Bachelor’s Degree** in  Business Management/Finance  - University of Calicut. India  **Master Diploma** in  Logistics / Supply Chain  Management  - Vskills Certifications. India  **Certifications**  - Tally ERP  **Professional Skills**  Retail Management  Inventory Management  Shrinkage Control  Logistics & Supply Chain  People Leadership  Data Analysis  Forecasting  Mathematical Skills  **Computer Proficiency**  SAP Material Management  Tally ERP  MS Office  Spreadsheets  Web and Social Media Skills  **Personal Dossier**  D. O. B : 10-05-1987  Nationality : Indian  Civil Status : Married  Driving License : Indian    **Language Proficiency**  English - Full Proficiency  Arabic - Working Proficiency  Hindi - Native Proficiency | **Professional Synopsis**Dedicated Asst. Store Manager with a versatile experience in Retail Management, Logistics and Supply Chain domains. Well-versed in directing personnel, monitoring sales and budgets, creating effective retail environment and using sales strategies to boost sales. Extensive experience in inventory management and shipment processing. **Employment Recital**  **Assistant Store Manager (Food & Beverage)**  M.H. Alshaya International Trading Company, Riyadh, Saudi Arabia  - May 2014 to December 2018   * Instruct staff on appropriately handling difficult and complicated sales * Train and develop new associates on the POS system and key sales tactics. * Generate repeat business through exceptional customer service. * Schedule and lead weekly shop meetings for all employees. * Increases profits through effective sales training and troubleshooting profit loss areas. * Plan budgets and authorize payments and merchandise returns. * Conduct stock inventories once per month * Recognize and reward outstanding work performance to cultivate a positive and collaborative customer service culture * Interview job candidates and make staffing decisions. * Share best practices for sales and customer service with other team members to help improve the shop’s efficiency. * Work with the management team to implement the proper division of responsibilities. * Actively pursue personal learning and development opportunities. * Handle all customer relations issues in a gracious manner and in accordance with company policies. * Supervise and direct all merchandise and transfer processing   **Supply Chain Analyst**  Forsan Foods & Consumer Products Co. Ltd. Riyadh, Saudi Arabia  - September 2010 to March 2014   * Create processes and methods to gather supply chain data * Collecting and analyzing supply chain data * Recommending improvements to boost performance and reduce costs * Coordinating with other professionals to implement changes and new systems * Analyze data to identify problematic areas and suggest improvements * Develop requirements and standards (e.g. packaging, procurement, delivery) * Oversee inventory procedures * Discover the most cost-effective shipping modes and schedules * Evaluate vendor operations (e.g. freight forwarders) according to quality standards * Help foster trusting relationships with business partners * Collaborate with IT professionals to implement effective systems * Track KPIs and report on supply chain’s performance   **Accountant**  Lotemp Systems. Cochin, India  - December 2007 to May 2009  **Common Skills**  Time Management  Good Team Player  Quick Learner  Self Motivated  Efficient Planner & Organizer  Communications Skills  Influencing & Interpersonal Skills |

**Declaration:**

I do hereby declare that the above furnished details are true and fair to the best of

my knowledge and belief. I shall do my best to please you in the discharge of my duties.

**Nisham**