

Joseph K.D



Email joseph-389832@2freemail.com



Seeking assignments in Technical Services and/ or Administrative Assistant with a high reputable organization. A key personnel aimimg to help achieve Company goals and willing to take challenge for different responsibility as my require

**Profile Snapshot**

* **Bachelor of Hotel Restaurant Management ( BS HRM)** With 8 year experience inMcDonalds Fast food Comp.UAE ( Swing Manager)

05 February 2011 to 08 January 2019

* + Done 6 months INDUSTRIAL EXPOSURE TRAINING in F&B Service Department In D.V.Manor, Vijayawada, Andhra Pradesh, India (16.06.2007 to 02.12.2007)
	+ .Worked as a TEAM SUPERVISOR (3 Years) in ABAD FOOD COURT, Cochin, Kerala

Has Passed the TSI Quality Services Person –In-Charge Level 3 Award

**Work Experiences and Responsibilities:**

**February 2011 to January 2019 –** *McDonalds UAE (Dubai Area)*

**Swing Manager**

* Providing Outstanding Service Quality.
* Cross-selling and providing the information about the products especially the promotional items that we are serving to the customers.
* Meeting the targets at all times during operational hours (i.e. Delivery Service, Drive Thru, Counter Area and Kitchen Area).
* Responsible for completing all the necessary documents that we need for Training purposes including the audits provided by the company (i.e. HR and Quality Audits).
* Providing training for the new staff and giving feedback (verbal and written) regarding their performance within the training period.

**Service Staff**

* Providing Outstanding Service Quality.

 Cross-selling and providing the information about the products especially the promotional items that we are serving to the customers.

* Meeting the targets at all times during operational hours (i.e. Delivery Service, Drive Thru, Counter Area and Kitchen Area).

**Technical Proficiency**

Software : MS Office, Internet

**Strengths:**

* Highly motivated, innovative and having Good communication skill & hard working& up to date
* Sound knowledge in computer skills &Adaptable to new environments, changes and attitude to continuously upgrade understanding on the evolving concepts.
* Attitude to work in teams and lead them for success

**Language Known:**

Malayalam, English, , Tamil, Hindi.

**Personal details:**

|  |  |
| --- | --- |
| Name | : Joseph K D |
| Date of Birth | : 26/07/1987 |
| Sex | : Male |
| Nationality | : INDIAN |
| Marital Status | : Single |
| Religion  | :Christian |

I hereby declare that the information furnished above is true to the best of my knowledge.

Thanks& Regards

Joseph