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|  |  | CAREER OBJECTIVE* **To achieve a relevant position in the banking sector using all my expertise in the field of Banking.**
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| **PROFILE*** **Kanniya**

Email: kanniya.389934@2freemail.comHobbies* ***Origami***
* ***Listening to Music***
* ***Cooking***
* ***Gardening***
 |  | QUALIFICATIONAmrita school of Engineering, Coimbatore**2012 – 2016**Sivakasi Nadar Higher Secondary School, Madurai **2010 – 12*** Krishnammal Ramasubbaiyer school, Madurai

EXPERIENCE IN AREAJP Morgan Chase and co[KYC Specialist]September 2018 – March 2019* Worked as a document reviewing specialist in the commercial banking sector.
* Verified the documents like CRA, COI and BSC.
* Rectified the errors and escalated the inappropriate documents.
* Accumulating the data and updating the details in navigator.
* Tools used in accumulating data “SERVICE PORTAL and CUSTOMER KNOWLEDGE CENTRE”.

Standard Chartered Global Business Services  [Client care Executive]April 2017 – August 2018* Working as a Client care Executive and handled Retailed Banking.
* Handled KYC cases of the clients and educated them the importance and role of KYC with respect to banking.
* Worked as a Coach by training the new joiners learn the entire process and helped them deal with the customer data.
* Retained the clients by sharing the benefits of other products and services.

**Role and Responsibility** * Strong team player
* Great innovative/creative ideas
* First Satisfied to work in Customers

Hinduja Global Solutions **[Customer Relation Officer]**August 2016 – March 2017* Worked as a Customer Relation Officer and handled inbound calls for India’s No.1 Network “AIRTEL”.
* Retained clients with the help of other services.

**SKILLS*** Japanese (Beginner)
* C programming
* Microsoft Office (Excel, Word, PowerPoint)
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