# CURRICULUM VITAE



**Sreekanth**

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**OBJECTIVE**

Seeking a responsible and rewarding position in a dynamic environment to further the growth of the organization where I can build my experience and learn new skills.

# Experience Accountant

* **Working as an Accountant in Intrepid works. Marutharoad (Royal Enfield showroom)**
* Sales tax return filing follow ups
* TDS & Tax calculation & payments
* Preparation of payrolls and monthly statements
* Stock verification
* Sales, service, and petty cash handling

# Accountant

* + **Worked as Accountant in PALAKKAD COCONUT PRODUCER COMPANY LTD**
* Sales tax return filing
* Recorded received transactions
* Maintaining books of accounts
* Updating day to day tally entries
* Experience in Audit work

# Junior Cashier

* **Worked as cashier in Trends (Reliance) at Palakkad, Kerala.**
* Managed deposits
* Balanced accounts receivable checks
* Recorded received transactions
* Maintained electronic remit programs

# ADDITIONAL SKILLS

* Sound mathematical background
* Good organizational and multitasking skills
* Excellent verbal and written communication skills in English
* Able to stand and walk for extended periods of time

# EDUCATION

**PG Course : Masters in commerce (M.com)**

Duration : 2014 – 2016

University : Bharathiyar University, India.

# Degree Course : Bachelor of commerce (B.com)

Duration : 2011 – 2014

University : Chinmaya mission College, Palakkad; Calicut University, India.

# Plus Two Course : Commerce (Accounts, Business Studies, Economics Math’s,)

Duration : 2009 – 2011

University : Malapuzha.H.S.S Palakkad; Board of Public Exams, Kerala, India. Marks : 75. %)

# Matriculation : S.S.L.C. (10th Grade School)

Year of Pass : 2009

Board : T.H.S.S Palakkad; Board of Public Examinations, Kerala, India. Marks : 72.5%

# PROFILE

Date of Birth : 05-May-1994

Sex : Male

Visa status : Visit visa

Languages known : English, Malayalam, Tamil, Hindi

**Hobbies and Interests** : Solving puzzles, Travelling, Listening music

***Special skills***

Tally, MS power point, MS excel, VB, C, C++