**AMALESWARI**

[amaleswari-391412@2freemail.com](mailto:amaleswari-391412@2freemail.com)

**Career Objective** A recent accounting graduate seeking a suitable entry level accounting position in a dynamic work environment where I can apply my knowledge, skills and expertise to assist the company’s accounting

undertakings and acquire further practical knowledge of accounting policies, principles and procedures.

# Academic Qualification

**2015 - 2019** – Completed B.Com. Accountancy in University of Wollongong, Dubai - GPA 3.7

**2015 –** Completed Grade 12 from Our Own English High School, Dubai – 89.4%

# Technical Skills

* Proficient in MS Word, MS Excel and MS PowerPoint

# Personal Strength

* Strong Communication Skills and Interpersonal Skills
* Able to work under pressure
* Able to meet deadlines on time
* Capable of working well in groups or as an individual

# Achievements/Recognition

* Recipient of the Dean’s Merit List in UOWD (2015, 2016, 2017 and 2018)
* Completed S.T.A.R. Leadership Program in UOWD (2015-2017)
* Vice President of Spectrum Club and Treasurer of India Club in UOWD
* Tutor in UOWD’s Peer Tutoring Program (Paid)
* Active UniCrew Member in UOWD
  + Marshal in UOWD Graduation
  + Volunteer in University Events (UniCare Week, Mathalon, UOWD Sports Festival)

# Personal Details

* Date Of Birth: 1 September, 1997
* Nationality: Indian
* Known Languages: English, Tamil
* Visa – Residence Visa (Father’s Sponsorship)
* UAE Driving License