**MUHSINA**

**Civil Engineer**(B.Tech Civil Engineering)

E-mail**:** muhsina.391748@2freemail.com

Dubai, UAE

# CAREEROBJECTIVE

Seeking a position to utilize my skills and abilities in a civil engineering industry and expertise to respond to the most technically challenging and time critical world class projects.

# PROFESSIONALSUMMARY

* B.TechinCivilEngineeringfromKannurUniversityandover3yearsofexperienceasQuantity**Surveyor** in various construction projects.
* Well versed with various building construction as well as works for commercial and residential projects.
* Involved in estimating and costing, drafting, tender preparation as well as various aspects related to constructionplanning.
* Hands on working experience on the preparation of bill of quantities (BOQ) and coordination with contractors.
* Evaluated overall quantities of projectmaterials.

# PROFESSIONALEXPERIENCE

1. **KERALA,INDIA**

Projects Undertaken:-

* NameofProject : WESTINDAVENUE.

Built-upArea : 6500 Sqft(B+G+2)

CosttoComplete : 7.15 MillionRupees

Type ofproject : CommercialProject

Other Projects : Residential Buildings

Designation **:** Quantity Surveyor cumDraftsman

Duration **:** March 2018 – June 2019

# KERALA,INDIA

Projects Undertaken:-

* + NameofProject : SHARARACOMPLEX.

Built-upArea : 13800 Sqft(B+G+3)

CosttoComplete : 16.5 MillionRupees

Typeofproject : CommercialProject

* + NameofProject : MEKKAPROJECT.

Built-upArea : 1 lakh Sqft (B2+G+6)

Cost toComplete : 120 MillionRupees

Typeofproject : HotelProject

Designation : Quantity Surveyor

Duration : June 2016 – Feb 2018

**RESPONSIBILITIES UNDEREXPERIENCE**

* Prepare tender and contract documents, including bills of quantities with the architect and/or the client
* Undertake cost analysis for repair and maintenance projectwork
* Assist in establishing a client's requirements and undertake feasibilitystudies
* Perform risk, value management and costcontrol
* Advise on a procurementstrategy
* Identify, analyses and develop responses to commercialrisks
* Prepare and analyses costing fortenders
* Allocate work tosubcontractors
* Provide advice on contractualclaims
* Analyses outcomes and write detailed progressreports
* Value completed work and arrangepayments
* Maintain awareness of the different building contracts in currentuse
* Understand the implications of health and safetyregulations.

# EDUCATIONALQUALIFICATIONS

* B.Techin Civil Engineering (2016), CGPA: 7.3/10, GEC Kannur, KannurUniversity.
* Higher Secondary Examination (2012), A+ grade in all subjects, Kerala StateBoard.
* 10thStandard Board Examination (2010), A+ grade in all subjects, Kerala StateBoard.

# SOFTWAREEFFICIENCY

* AutoCAD
* Staad.Pro
* 3DsMAX
* Strap
* Matlab
* MicrosoftOffice

# ACHIEVEMENTS

* Engineering Licence: ‘Engineer**-A**’, Dept. of Urban Affairs, Govt. of Kerala,India.
* Participated for the Pre-placement orientation program conducted by ICT Academy ofKerala.
* Participated for the Campus to corporate programme-“Unnathi” conducted by ICT Academy of Kerala
* Participated as coordinator and volunteer in TECHNICAL FEST2013

# PERSONALPROFILE

Name **:** Muhsina

Nationality **:**Indian

Age,DOB **:** 25,05/08/1993

MaritalStatus **:**Married

VisaStatus **:** Long term VisitingVisa

Linguisticability **:** English, Hindi, Malayalam andTamil.

# DECLARATION

I hereby declare that all the information furnished above is correct to the best of my knowledge andbelief.

# 29-05-2019 MUHSINA