 CV REGISTRATION FORM	Profession	392056
CV REGISTRATION, MEETING WITH HR OFFICERS AND RECEIVING JOB ALERTS BY EMAIL IS PROVIDED FREE OF COST		
Today Date	23/June/2019	Day Sunday Time 11:26 AM
Full Name	MAIDIGOLA SRINIVAS	
	Birth date: 09/Aug/1985	
Nationality	INDIAN	Gender MALE Marital Status: MARRIED
Target Job Positions	Admin Assistance / HR co-ordinator / Customer Service Lead	
Present / Last Drawn Salary: AED	1400	Expected Monthly Salary: AED 4000 to 5000
E-mail Address:	MAAN143789@gmail.com	
UAE	Home Country	
Mobile No	0523134600	Mobile No 7780327120
Visa Status:	VISIT	Visa Valid Till Date: Tourist / single / Long
Where do you stay in UAE?		
306, B block, Oasis Residence, Mankhool, Bur Dubai, Dubai near to Four Points Sheraton		
How did you come to you know about Gulfjobseeker.com?		
Self Search		
Which service do you want to subscribe from Gulfjobseeker.com?		
<input checked="" type="checkbox"/> Free Service with No Guarantee of Interview Response <input type="checkbox"/> Standard Portal Service Activation for Job Application		
<input type="checkbox"/> CV Distribution with Interview Response Guarantee <input type="checkbox"/> CV Writing <input type="checkbox"/> Certificate Attestation <input type="checkbox"/> Visit Visa Arrangement		

#### Personal Reference (UAE Based)

Reference Name	Markonde Kodi																		
Relation / Connection with Reference	Cousin brother																		
Position of Reference	Manager																		
Company Name Where Reference in Working in Gulf:	Standard charter																		
Location: City	Bur Dubai					Country	UAE												
Company Phone	-					Mobile Number	55 22 15 674												
Personal E-mail Address of Reference																			
	M	A	R	K	U	K	O	D	I	@	Y	a	h	o	o	.	C	o	m



**Previous Work Experience Reference**

Employer / Company Name	Bank of America Continuum		
Location: City	Hyderabad (Telangana)	Country	INDIA
Company Phone	040-33862145	Website	
Business Activities of the Company	Back end services to US		
HR Manager Name	Amit Chauhan		
Official E-mail Address of Manager / HR Supervisor in Capital Letters	RAVI.R.KUMAR@BANKOFAMERICA.COM		
Job Position	Senior Team member	Employment Start Date:	July 2012
		End Date:	July '2' 2018
How did you get selected in this company?	WALKIN		
How many staff was working this company?	100+		
What is the reason for leaving this company?	Personal reason (Health issue for Mother)		
	To take care of family		

**Service Terms & Conditions / Consent from Job Seeker**

- I allow you to register my email in your database and send me emails from time to time the job alerts, newsletters, account update requests or advertisement matter.
- I allow you to contact me on my whatsapp number whenever there is any kind of response or jobs available with you.
- I allow your consultancy to put my details in your excel file which you may forward to all your registered employers by email and I will be notified only if there is any response from your contacts on my Whatsapp number.
- I allow you to display my information on your portal Gulfjobseeker.com
- I allow you to add or contact my previous employers for reference verification.
- I am aware that this form and all other document copies attached with this form provided to your consultancy will remain in the custody of your consultancy records and will not be returned back to me.
- I will be contacted by HR Consultant only once I am short listed for further interview with your clients (employer).
- I am aware that CV Registration provided to me was free of charges.
- All information provided by me here is true and I am aware that your consultancy does not provides any kind guarantee for job placement, salary levels, placement in any specific company or geographic locations in any of your services.
- I am aware that First Impression Management Consultancy which owns Gulfjobseeker.com reserves its rights to edit, delete or continue registration of my CV Profile and it is subject to their approval.
- Any dispute arising out of this service will be settled only in the Jurisdiction Dubai, United Arab Emirates through Arbitration & Reconciliation Department or Honourable Civil Courts.
- I am signing here to confirm that I accept all the terms and conditions mentioned above last updated on 22nd May 2019.

I have attached following document copies along with this form for your verification.

☐ Resume ☐ Passport ☐ Visa ☐ Certificates

Kindly issue me my Job Seeker Account Free User Name & Password.

I am aware that in case if I will ask my login password again due to any reason, I will have to pay a fee of AED 21 for reissuance.

Job Seeker Sign as per Passport / EID: R 52 6 2843 Date: 23/June/2019

\*\*\* To Be Filled in by HR Officer, who met with the candidate and helped provide assistance \*\*\*\*

- ☐ Registration Created / Updated ☐ Documents Scanned & Uploaded in Registration ☐ CV Preview File Uploaded  
☐ Whatsapp Contact Shared ☐ Services Explained & Password Provided ☐ Walk In Note Entered

HR Officer Name:

Pooja

Sign:

[Signature]



**Srinivas Maidigola**

**Address**

**306, B block, Oasis Residence, Mankhool, Bur Dubai, Dubai**  
**Next to Four Points Sheraton**  
**Mobile: 0523134600**  
**maan143789@gmail.com**

**CAREER OBJECTIVE:**

To work in an organization, to grow with it, upgrade myself and give my very best to the organization.

**STRENGTHS:**

- Excellent communication skills.
- An efficient independent worker as well as a very good Team Player.
- Can blend work and skill with dedication, hard work and sincerity.
- Have an ability of doing the routine job without losing focus.
- To achieve set goals within the set time frame.

**QUALIFICATION:**

**MBA from Alagappa University.**

**WORK EXPERIENCE:**

**ORGANIZATION: Bank of America Continuum (Hyderabad (July 2012-july 2 "18)**

**Client Location: - Associated with Bank of America Continuum.**

**Designation: Senior Team Member.**

**Job Responsibility:**

**Working for esteemed client (US Top 3 Banking Solution Provider)**

- Responsible for Auditing, Data Collation, Risk. As per criticality of process.
- Collecting the data from Team Member's like Quality, Issues in order to eliminate risk.
- Taking care of Team Member's and also ensuring that they get all the benefits they are entitled for at the Promotion's.
- Informing business leads & reporting managers about benefits of work of individual employee. ( Better improvement of progress )
- Sending the Daily Tracker report to the business leads and reporting managers on a weekly basis.
- Responsible for Team handling absence of Team Leader ( Front Line Manager )

- Handling as Voice Of Excellence ( SPOC )
- Participation in Aspire activity.
- Appreciation as Best Team Player. .
- Worked in whole sale process as per requirement.
- Worked for ERP.
- Recognition from Line of Business maintaining 100% as individual quality contribution on customer satisfaction.

**ORGANIZATION: JLL from Ranstad Payrolls (Hyderabad).**

**(August 2011-May 2012)**

**Client Location: - Associated with Bank of America Continuum.**

**Designation: Executive. (SBO)**

**Job Responsibility:**

**Working on an RPO model with an esteemed client (US Top 3 Banking Solution Provider)**

- Responsible for Auditing, Offer management, Compensation and Benefits for Relocation.
- Collecting the documents from selected candidates like Offer Letters, Relieving Letters, Pay Slips, Academic Certificates, and Address Proofs in order to initiate the Back Ground Verification.
- Co-ordinating with the potential candidates in terms of bringing down their notice period by any means available and onboard them.
- Taking care of the relocation of the candidates and also ensuring that they get all the benefits they are entitled for at the time of relocation
- Informing business leads & reporting managers about Team Member's.
- Sending the offer Tracker report to the business leads and reporting managers on a weekly basis.
- Responsible for On boarding a candidates

**ORGANIZATION: Helios & Matheson It Private Ltd**

**Associated with Bank of America Continuum**

**(Feb 23- 2011-Agust 2011)**

**Designation: Client Service Executive. (Offer Management Team)**

**Job Responsibility:**

**Working on an RPO model with an esteemed client (US Top 3 Banking Solution Provider)**

- Responsible for Document collection, Auditing, Offer management, Compensation and Benefits.
- CTC negotiation. Make the offered candidate understand the appraisal cycle and other benefits.
- Providing details of the compensation & benefits to the selected candidate.
- Collecting the documents from selected candidates like Offer Letters, Relieving Letters, Pay Slips, Academic Certificates, and Address Proofs in order to initiate the Back Ground Verification.
- Proposing the salary and getting the required approvals from Hiring Managers, C&B team and the segment leads

- Co-ordinating with the potential candidates in terms of bringing down their notice period by any means available and onboard them.
- Taking care of the relocation of the candidates and also ensuring that they get all the benefits they are entitled for at the time of relocation
- Informing business leads & reporting managers about new joiners.
- Make sure the CTC is offered considering the salary band width.
- Make sure the candidates are clear about the role that's been offered and clarify all the queries of the candidate.
- Sending the offer report to the business leads and reporting managers on a weekly basis.
- Extensively involved in the Recruitment drives, in terms of coordinating the technical panels and candidates.

**ORGANIZATION: Aegis BPO Ltd**

**(Dec 2007 –July 2010)**

**Designation: HR/Customer Support Executive.**

**Job Responsibility:**

- My role is to work as the HR executive involved in understanding the client requirements and responding to the manager by sending the required data on daily and weekly basis.
- Possess good analytical ability communication skills, working with a team and personal effectiveness.
- Involving in conference calls with the clients and rolling out updates to the team.
- Maintaining and conducting Daily, Weekly & Monthly Reports.
- Providing one on one to the agents to discuss their performance on a monthly basis.
- Providing effective process training to new associates & also identifying the training needs of the agents and arranging for it
- Providing floor walking for advisors & also making sure that they meet their respective targets
- Taking in charge of all the responsibilities in the absence of Team Leader

**Professional Achievements:**

- Received several client appreciations for completion of large volumes with perfect quality and good amount of research and resolving the complex calculations
- Received many spot awards for consistent performance with regards to quality & productivity.
- Won two extra miler awards in a span of two years for being a part of TL's Team in simplifying the process & helping the team in clearing huge volumes.

**TECHNICAL SKILLS:**

Ms-Excel and Ms-Word. Internet

**TRAINING UNDERGONE:**

Communication & presentation skills

Listening skills.

Client Interaction Skills.

**PERSONAL PROFILE**

FATHER'S NAME : Vyasraya Maidigola  
DATE OF BIRTH : 09 Aug 1985  
SEX : Male  
MARTIAL STATUS : Unmarried  
LANGUAGES KNOWN : English, Hindi, Telugu, and Kannada  
NATIONALITY : Indian  
Notice Period : No (Immediate joining)

**Justification:** Soon after relieving from Aegis, had finished the interviews with BA Continuum Solutions Hyderabad on the rolls of Helios And Matheson. Since, I had cleared the interview and the back ground verification was also through, waited for an approval to work in BA Continuum Solutions premises. However, out of luck!!!

**DECLARATION:** Should I be given an opportunity to work for your esteemed organization, I assure you sir, I shall work with devotion and dedication, honesty and integrity to the at most satisfaction of my superiors.

I hereby declare that the information furnished above is true to the best of my knowledge.

**Place: Dubai**

**Date:**

**Yours Faithfully,  
Srinivas Maidigola**





الهيئة الاتحادية للهوية والجنسية  
FEDERAL AUTHORITY FOR IDENTITY & CITIZENSHIP



إذن دخول الكتروني - eVisa



201912083507/6



0702047719316466

سياحية/سفرة طويلة  
Tourist/Single-Long



إكسبو 2020  
EXPO 2020



عام التسامح  
YEAR OF TOLERANCE

ENTRY PERMIT NO :

77316466 / 2019 / 204

Date & Place Of Issue : 13-JUN-2019 DUBAI

Valid Until : 11-AUG-2019

U.I.D. No : 213508523

Allowed to Enter U.A.E to:

Full Name : Mr.SRINIVAS MAIDIGOLA VYASARAYA  
MAIDIGOLA

Nationality : INDIA

Place of Birth : HYDERABAD

Date of Birth : 09-AUG-1985

Passport No : NORMAL / R5262843

Profession : BUSINESS

Accompanied by

Wife : None

Children : None

إذن دخول رقم :

تاريخ ومحل الإصدار : دبي 2019/06/13

تاريخ صلاحية الدخول : 2019/08/11

الرقم الموحد :

أجيز بدخول دولة الامارات العربية المتحدة الى :

الاسم الكامل : سرينيفاس ميديجولا فياسارايا ميديجولا

الجنسية : الهند

محل الميلاد : حيدرآباد

تاريخ الميلاد : 1985 / 08 / 09

رقم الجواز : عادي / R5262843

المهنة : تاجر

المرافقون

الزوجة : لا يوجد

الأبناء : لا يوجد

Sponsor الكفيل

Name : SUPER JET TOURS (L.L.C)

Address : TEL:., P.O.BOX :123260, 2/1/121729

الاسم : سوبر جيت للسياحة ش.ذ.م.م

العنوان :

Note : ENJOY YOUR VISIT & LEAVE BEFORE YOUR VISA EXPIRES SO WE CAN WELCOME YOU AGAIN

تنبيه : تمتع بزيارتك وغادر قبل إنتهائها ليتم الترحيب بك مرة أخرى



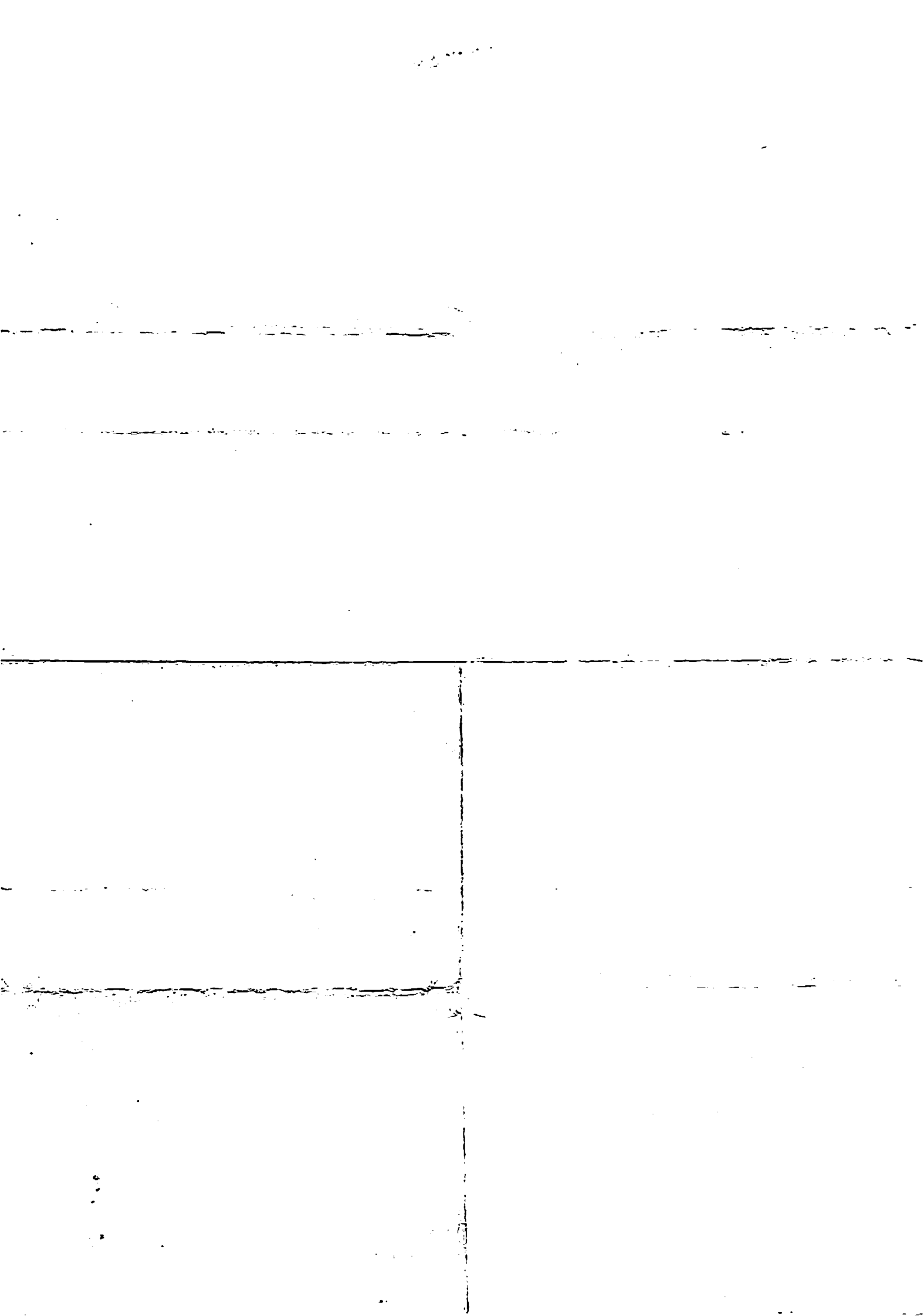
Director of Residency & Foreigners Affairs

استوفيت الرسوم



مدير الإدارة العامة للإقامة وشؤون الأجانب





UJ 253295

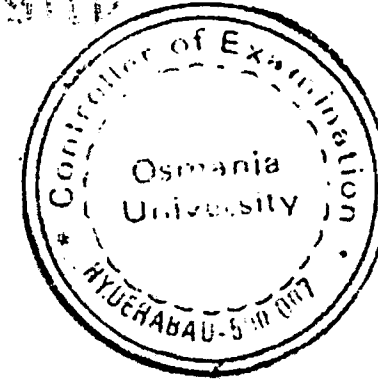
Osmania University

FACULTY OF COMMERCE

Ref. No. 200563

Provisional Certificate

Roll No. 062-05-00938



This is to certify that M SRINIVAS

son/daughter of M VYASARAYA

passed the BACHELOR OF COMMERCE

Examination of this University, held  
in OCT./NOV. 2007 and that he/she was placed in

Part I : SECOND DIVISION

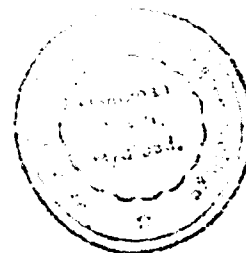
Second Language : SANSKRIT

Part II : COMPLETED

Hyderabad A.P.

Dated 05/12/2007

for Registrar



Section Incharge



# PRAGATI MAHA VIDYALAYA

**DEGREE COLLEGE OF COMMERCE & SCIENCE**  
HANUMAN TEKDI, KANDASWAMY LANE, HYDERABAD - 500 095.

Managed by : **SHRI GUJARATI PRAGATI SAMAJ**  
(AFFILIATED TO OSMANIA UNIVERSITY)

Shri. M.C. Modi Education Trust Commerce College  
Desai & Modi Science College, Gogri & Momaniya B.C.A. College

## TRANSFER CERTIFICATE

**No.**

**Date :**

Admission No.	10181	Roll Number	62-05-938
1. Name of the Student	:	M.SRINIVAS	
2. Name of the Parent or Guardian	:	M.VYASARAYA	
3. Nationality and Religion	:	INDIAN - HINDU	
4. Caste	:	OC	
5. Date of Birth (in words) as entered in the Admission Register	:	09-Aug-1985	NINE - August - ONE THOUSAND NINE HUNDRED EIGHTYFIVE
6. (a) Class in which the Student was reading at the time of leaving(in words)	:	BCom - 3rd Year	
(b) First Language	:	ENGLISH	
(c) Second Language	:	HINDI/SANSKRIT/TELUGU	
(d) Optionals	:	1 CORPORATEACCOUNTING 2 ADVANCEDMANAGEMENT ACCOUNTING	
7. Medium of instruction	:	English	
8. Class and year in which the Student was first admitted into the course I / II / III	:	BCOM I YEAR - 05-Jul-2004	
9. Whether the student has been declared eligible for Higher Studies	:	Yes	
10. (a) Whether The Student was in receipt of any scholarship (Nature of the Scholarship to be specified)	:		
(b) Whether the Student was in receipt of any Concession (Nature of the Concession to be specified).	:		
11. Personal marks of Identification	:		
1	:	A MOLE ON THE FORE FINGER OF RIGHT HAND	
2	:		
12. Date on which the Student has actually left the (class) College	:	24-Apr-2007	
Date of Issuing Certificate	:	23-Jan-2008	
13. Conduct	:	GOOD	





# ALAGAPPA UNIVERSITY

(Accredited with 'A' Grade by NAAC)

KARAIKUDI - 630 003

## PROVISIONAL CERTIFICATE

REGISTER No.

123170077

DATE

07/07/15

This is to certify that **M SRINIVAS**  
has qualified for the Degree of **MASTER OF BUSINESS ADMINISTRATION**  
having passed the examination held in **MAY 2015.**

CLASS : SECOND.

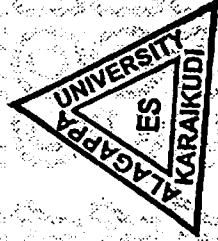
SPECIALIZATION : FINANCE



KARAIKUDI-630003

DY. REGISTRAR

Dy Controller



DR. K. UTHAYASURIYAN  
Controller of Examinations