# RESUME

### NILESH



### Email: [nilesh.392348@2freemail.com](mailto:nilesh.392348@2freemail.com)

* 1. CIVIL,

QUANTITY SURVEYOR

### OBJECTIVE

To be part of an organization where I can fully utilize my skills, years of experience and make a significant contribution to the success of the organization and at the same time strive for individual growth

### SKILLS & ABILITIES

* + - Quantity Surveying, Billing,
    - Drive for results & go beyond.
    - Committed for customer satisfaction
    - Team player, persuasive, positive & enthusiastic

### EXPERIENCE

* + - * **Home Associates, Pune, India**

(Duration From 1st Oct 2013 to 31st March 2017)

* + - * + Preparatio n of all t he contractor running acco unt bills & work order in ERP software.
        + Study of drawings & prepare the BOQ for all R. C.C & finis hing items.
        + Preparatio n of running qua ntities take off activity wise & bar bending sched ule.
        + Rate analysis of extra work ite m & its ame nd me nt to the work.
        + Assist to co ntractor selectio n with project ma na ger & ad ministratio n.
        + Reco nciliatio n of material & labor.
        + To check & e ns ure abo ut safety norms are strictly followed.

### Associated consultants, Mumbai, India

(Duration From 15th April 2009 to 20th July 2013)

* + - * + Preparing the all ite ms approximately qua ntities & billing of contractors & s ub-co ntractors.
        + Reconciliation of material & labor.
        + Co-ordination with clie nt & sub co ntractors for completing the project within sc hed uled time to avoid project cost overr un.
        + Mo nitoring each respo nsibility of site super visors & labors.
        + Study of bar chart for every activity and e xec ute the activity with proper pla nning & take pre ve ntive action to a void project delays.
        + Testing of concrete cube & steel a nd maintaining these reports.

### Satra properties India ltd, Mumbai, India

(Duration From 10th Oct 2007 to 30th March 2009)

* + - * + Study of all drawings & clearing the proble ms by conc ern co ns ultant.
        + To check all reports & forwarding to hig her aut horities.
        + Checking & preparatio n of bar be nding sc hed ule.
        + Testing of concrete cube & steel a nd maintaining these reports.
        + Mo nitoring the civil work with constructio n sched ule & weekly site progress reporting to project manager.
        + Arra nge ment of labor & acco mmodate the m as per their works.
        + Involved in ISO a udits of material & standard civil nor ms.

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NILESH

## CIVIL,

QUANTITY SURVEYOR

### Dr. D. Y. Patil Group, New Mumbai, India.

(Duration From 8th Oct 2006 to 9th Oct 2007)

* + - * Maintaining daily work diary report & mo nt hly progress reports & mo nitoring civil work with effective quality control & super visio n.
      * Ha ndled finis hing items wit h external develop me nt work like parking lot & co mpo und wall, storm water & sewerage line etc.
      * Taking respo nsibility give n by hig her authorities.

### EDUCATION

* + - * Degree in Civil Engineering - First Class, Pune University, Ma haras htra, India
      * Diplo ma in Civil Engineering - Seco nd Class

Governme nt Polytechnic, Kolhap ur Ma haras htra, India

* + - * Seco ndary Sc ho ol Certificate, Pune Board of Ed ucatio n, Ma haras htra, Inida

### ACTIVITIES

* Quantity Surveying - Bhadani Institute Pune, India
* Versed with Autocad.
* ERP & SAP software handling knowledge.