**ATEMNJI**

Email: atemnji.392365@2freemail.com

**POSITION: TEACHING**

**PERSONAL STATEMENT**

Enthusiastic, effective, passionate **TEACHER** with a proven record of helping children progress, providing positive learning experiences as well as building and maintaining effective behavior management systems. Enjoys sharing knowledge, inspiring both children and adults. Experienced in leading, adept at training, motivating and developing others. Widely experienced with students who have special needs.

**key achievements**

* Appointed best interactive teacher of the 2013/2014 academic year
* Contributed in Improve performance at the common entrance examination 2015
* Best graduating student at the GRADE I teacher’s graduation ceremony

**EMPLOYMENT HISTORY**

**SAINT RITA FOUNDATION NURSERY AND PRIMARY INCLUSIVE SCHOOL, BUEA CAMEROON**

**SEPTEMBER 2013 – JUNE 2015: CLASSROOM TEACHER**

**DUTIES AND RESPONSIBILITIES**

* Performed data entry into reporting system, filed each student work separately for future evaluations/meetings.
* Assisted individual students and took notice of students individual learning style
* Participated in the center's professional development program and in-service trainings.
* Worked one-on-one with children with challenging behavior.
* Maintained the full safety and security of the children in the classroom, on the playground, and on field trips.
* Maintains a positive, calm attitude and a soft voice, and encourage this attitude and voice in others working in the classroom.
* Assumed responsibility of the classroom and operation of the program during the head teacher's absence.
* Conduct daily morning devotion before teaching hours

**SAINT RITA FOUNDATION NURSERY AND PRIMARY INCLUSIVE SCHOOL, BUEA CAMEROON**

**SEPTEMEBER 2017 – APRIL 2018 : HEAD TEACHER**

**DUTIES AND RESPONSIBILITIES**

* Check and approve teacher’s lesson notes before being delivered and draw the school timetable
* Assigns teachers for co curricular activities coordination
* Give monthly reports to management on the overall running of the school.
* Attend seminars to foster professional development
* Organize in service training within the school
* Monitor overall school performance and provide solutions to improve
* Keeping accounts and inventory of school properties and didactic materials
* Supervise teachers and pupils/kids
* Inspect classes and school environment to ensure proper running of all activities within the school premises

**Education & Professional development**

* **ORDINARY LEVEL CERTIFICATE, CAMEROON COLLEGE OF ARTS SCIENCE KUMBA ‘’2008’’**
* **ADVANCED LEVEL CERTIFICATE, CAMEROON COLLEGE OF ARTS AND SC­­­­­IENCE KUMBA ‘’2010’’**
* **BACHELOR OF SCIENCE IN EDUCATION (B.Ed ENGLISH), UNIVERSITY OF BUEA ‘’2013’’**
* **TEACHER’S GRADE I CERTFICATE, GOVERNMENT TEACHER TRAINING COLLEGE BUEA ‘’2017’’**

**ADDITIONAL WORK HISTORY**

* Teaching practice each term during my two year training as a certified Grade I teacher

**COMPUTER KNOWLEGE**

* MICROSOFT OFFICE (EXCEL, POWER POINT, WORD)

**HOBBIES**

* Reading, Singing, Research work

 **PERSONAL INFORMATION**

**DATE OF BIRTH** : 04/05/1990

**NATIONALITY** : CAMEROONIAN

**SEX**  : FEMALE

**MARITAL STATUS** : MARRIED

**VISA STATUS**  : HUSBAND VISA