CURRICULUM VITAE

NAME : EYAKWE

OCCUPATION : HOUSE KEEPING

Email : eyakwe-392943@2freemail.com

VISA STATUS : VISIT VISA

## HOUSEKEEPER

A confident and approachable individual who has the commitment, enthusiasm and energy needed to succeed in a role as a Housekeeping Supervisor. I can develop a housekeeping team to deliver a high level of service. I have experience of working in a hotel that has over 200 bedrooms, including suites and has a fully equipped Gym with pool. As a true professional I will always be a 'hands on' part of the Housekeeping Team. Right now she is looking forward to join your team and to improve in the growth of my career in reputable hotel.

CORE COMPETENCIES

* Ensuring high levels of attention to detail and professionalism.
* Smart in appearance as well as professionally confident, polite and welcoming at all times.
* Have a full command of English.
* Have exceptional customer and service standards.
* Passionate about customer care and offering a first class service to guests.
* Aware of all relevant Security, Health and Safety issues.
* Attention for detail and a passion for continuous personal improvement.
* Possess strong organizational skills with a keen eye for detail.

# SPECIAL SKILL

* MS Office Suite along with various computer software programs and internet knowledge.
* Profound ability to deal with a variety of people from different cultures
* Command over bookkeeping accounting

# PROFESSIONAL EXPERIENCE

* + SENIOR HOUSEKEEPER WITHIN A BUSY POPULAR LAKE HOTEL-CAMEROON 2016 TO 2017.

Manage housekeeping staff and ensure high standard of cleanliness

and customer services deliver at all time MAIN DUTIES

* + - Leading and motivating the housekeeping department
		- Delegating task to housekeeping team
		- Inspecting gust room and public areas
		- Preparing housekeeping rooster
		- Reporting to the general manager
		- Managing housekeeping budget
		- Liaising with other department manager
	+ ROOM ATTENDANT AT SHAMROCK HOTEL BUEA ROAD CAMEROON 2017 - 2018

## Duties

* + - Collecting and removing rubbish from guest room
		- Cleaning bathroom allover guest room and dusting tables.
		- Complying with all health and safety regulations at all times
		- Reporting any problem to the housekeeping supervisor

## EDUCATIONAL QUALIFICATION

* + - * Advanced Learning Technology Online ALISON - 2016
			* High School Certificate / Advanced Level - 2014-2015
			* Ordinary Level Certificate 2011-2012
			* Diploma in Microsoft Office – 2012 – 2013 LANGUAGE PROFICIENCY

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|  | ENGLISH | : EXCELLENT Both writing and speaking |
|  | French | : FAIR |
|  | Arabic | : FAIR |