**UAE**

**Email :** [**gulfjobseeker-393073@2freemail.com**](mailto:gulfjobseeker-393073@2freemail.com)



**NEBOSH-IGC Qualified**

SAFETY OFFICER/SUPERVISOR

Career Objective

* I would like to take up a challenging position in the organization where my skills, creativity, positive attitude and responsibility will be utilized. This will allow me to significantly contribute to your mission as well as develop my career as a Health and Safety Professional.

Professional Certifications

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| --- | --- |
| * **NEBOSH-IGC (Credit)** | NEBOSH-UK |
| * **Construction Safety** | ALISON |
| * **Legislation & Risk Assessment** | HEALTH & SAFETY AUTHORITY |
| * **OSHA 30 Hours** | SF TRAINING, ISLAMABAD |
| * **Fire Safety** | SF TRAINING, ISLAMABAD |

Educational Qualification

* **Master in Business Administration**

FUUAST, Islamabad**.**

#### **Bachelors in Commerce**

Punjab University, Lahore.

#### **FSC(Computer Science)**

FBISE, Islamabad.

* **Matriculation (Science)**

FBISE, Islamabad.

Practical Experience

**HSE OFFICER**

**March 2017 to Present**

**ROLES AND RESPONSIBILITIES:**

* Administration of Construction Safety
* Accountable for Occupational Health & Safety
* Developing and Maintaining Risk Assessment
* Conducting Tool Box Meeting & Induction
* Conducting Safety Awareness Trainings
* Implementation on HSE plans
* Regular Communication with management to implement applicable safety guidelines
* Responsible for providing Health and Safety environment for construction workers
* Responsible for arranging weekly safety patrolling on site with site Engineer
* Constant monitoring of a project site for PPE used by the workers
* Designed and support the company’s related to Health and Safety
* Responsible forattending the weekly and monthly meetings of HSE
* Liaising and consultation with project manager for Health and safety of the workers
* Responsible for maintaining good Housekeeping and proper stacking of materials
* Maintaining incidents/accidents statistics and generate monthly reports

**HSE TRAINER**

**April 2017 to Present**

**ROLES AND RESPONSIBILITIES:**

* Delivering training to students about NEBOSH-IGC, Managing Safely (IOSH) Certification, Advance Safety Officer Certification, Construction Safety, Fire Safety and First Aid.
* Conduct different sites visits to students to understand practically health and safety in an organization.

**ASSISTANT HSE OFFICER**

**February 2016 to March 2017**

**ROLES AND RESPONSIBILITIES:**

* Supervision of all construction works on site.
* Conducting Risk Assessment of hazardous activities.
* Creating and conducting training programs for Foreman, Supervisors and workers for work in condition.
* Monitor the scaffolding installed at job site to secure that the workers comply and follow the standard safety procedures.
* Accident, incident Investigation and Reporting.
* Conducting Training, meetings and “TOOL BOX” talks.
* Make monthly Inspection of equipment’s and fire extinguisher, ladder etc.
* Conduct the Initial Safety Orientation and induction for all new employees.
* Monitor all workers if they are wearing safety PPE at job site.

Skills & Abilities

* Risk Assessment and Control Measures
* Preparing Organizational Policies
* H2S Safety at Workplace
* Hazards Identification and Risk Assessment
* Evacuation and Demolition Procedures
* Permit To Work Authorization
* Reporting and Inspection
* Accident Investigation
* Inspections and Trainings
* Breathing Apparatus Standby
* Well versed with MS Office
* Strong communication and Interpersonal Skills
* Ability to work in Multi-cultural environment

Computer Literacy

* Proficient in MSWord, MS Excel, MS PowerPoint, Internet and E-mails
  + Proficient in handling up-to-date and complex softwares
  + Necessary knowledge of computer hardware
  + Typing Speed with 100% accuracy 30 WPM

References

Reference would be furnished if so desired.