**RESUME**

**Name: Gurkirpal**

E-mail: gurkirpal-393077@2freemail.com

Objective

To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people.

Work Area

* 02 years’ experience in Metal warehouse (in Nigeria) as a Head Supervisor (From 23rd August 2014 till 26th December 2016)
* 02 Years’ Experience in Car Sale and purchase in India.
* 06 months experience in Balbir Store (Garment store in Punjab, India)

SERVICES:

* Assigning duties to the team and routine checking on their performance
* Maintaining proper record for the scrap material (Import and Export)
* Routine checking on the material quality
* Handling walk-in guests in store
* Keeping record for the available stock in store

Technical Skills

* Basic Computer Knowledge

Strengths

* Good communication skills
* Flexible in nature
* Punctuality
* Confident to work under pressure
* Making client network and good customer relations

Hobbies

* Travelling
* Photography

Academia

|  |  |  |
| --- | --- | --- |
| Class | Institutions | Board/University |
| Senior Secondary | Baba Mukand Singh Sen. | Punjab School Educational Board |
|  | Sec. School |  |
| Matriculation | Baba Mukand Singh Sen. | Punjab School Educational Board |
|  | Sec. School |  |





Personal details

Date of birth : 19th October 1996

Sex : Male

Marital status : Unmarried

Nationality : Indian

Languages known : English, Hindi, Punjabi

Visa type : Visit Visa (Valid upto 04th September 2019)

I hereby declare that all details stated above are true to my knowledge.

(Gurkirpal)

