Ravinder-393259@2freemail.com

**SKILLS**

Analytical 

Organizational 

Time Management

Decision making 

Customer 

Relationship

**LANGUAGES**

English

Hindi

Punjabi

Arabic

**INFO**

Visa Status – Notice Period Profile – 33, Married Nationality – Indian

*RESUME*



**RAVINDER**

**OPERATIONS MANAGER**

11+ years’ experience in successfully merging various functional areas of **road** **transportation (administration, procurement and fleet management)** with proventrack record for meeting timelines in the supply chain. Resourceful, strategic thinker able to adapt to changing priorities and maintain a positive attitude with uncompromising work ethic.

**EXPERIENCE**

**OPERATIONS MANAGER** ***Jan.2013 - Present***

DUBAI,UAE

Main point of contact for customers/suppliers.

Efficiently handled daily operations of deliveries to the GCC for clients like **Unilever,**

**California Garden, IFFCO, Binzagr, Unikai.**

**Major accomplishments:**

* Negotiated annual contracts of clients which resulted in revenues of up to AED10million.
* Coordinated a fleet of 100+ vehicles and drivers of various nationalities.
* Achieved an on-time delivery rate of 90%.
* Developed and managed the entire workshop facility and store area.
* Saved 20% monthly by recommending repair of existing parts rather than purchasing new ones.
* Implemented a branding campaign which resulted in profits of AED50k.
* Decreased the number of credit days for receivables by 5-7 days.
* Created efficient database for letters, forms and documents which decreased production time by 25%.
* Documented, processed and executed all major insurance claims.
* Drafted and executed sub-carriers contracts.

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| **OPERATIONS SUPERVISOR** | ***2008 - 2012*** |

DUBAI, UAE

Managed the container haulage for a fleet of 35 trucks and performed the general office duties of e-mailing, invoicing, calls and follow up of the receivables.

**Major accomplishments:**

* Increased the supplier pool and reduced the purchasing cost.
* Achieved an on-time delivery rate of 95%.

**MERCHANDISER** ***Apr.2005 –June. 2007***

DUBAI, UAE

Met monthly sales targets and ensured the availability of the products on shelves for customers. Central placement of products during promotions.

**EDUCATION**

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| **BACHELORS IN BUSINESS ADMINISTRATION** | ***Jan.2004 –Mar. 2007*** |
| **PRESTON UNIVERSITY, AJMAN, UAE** |  |
| **HIGHER SECONDARY SENIOR EDUCATION** | ***Apr.2002 –Mar. 2003*** |
| **GULF INDIAN HIGH SCHOOL, DUBAI, UAE** |  |