

**LOUIE**

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**PROFILE SUMMARY**

* A mechanical engineer undergraduate with over 20 years of working experience in different organizations.
* Proficient in forklift operation, SAP, WMS, RF Scanner, inventory, warehouse cycle counting and logistics.
* With knowledge in production procedures and machine operating.
* Health and safety officer with experience in monitoring company’s safety compliance, ensuring proper equipment usage and maintenance and recording/investigating safety incidents and mishaps.
* With demonstrable knowledge and skills for electrical installation, maintenance and repair of electrical systems and equipment.
* With excellent physical and hand-eye coordination.
* Hard-working, punctual, time-conscious.
* With good communication skills; written or verbal.
* With proficient computer skills, Microsoft Office (Word, Outlook and Excel).

**WORK EXPERIENCES**

**WAREHOUSE SUPERVISOR AND SAFETY OFFICER**

May 2016 – March 2019

Laguna, Philippines

* Monitor and analyze electrical systems of bailing, mixing and shredding machine.
* Set up machines (calibration, cleaning etc.) to start a production cycle.
* Test devices for improvement, safety, and quality control.
* Update older electrical systems for changes, cost reductions, improvements, safety, and quality control.
* Repair broken equipment and wiring.
* Participate in test runs and meeting safety regulations.
* Maintain materials record, document necessary information and utilize reports to project warehouse status.
* Determine warehouse staffing levels and assign workload equally.
* Oversaw warehouse and workers safety in conjunction to manufacturing processes.
* Perform hazard assessments to confirm effectiveness of different warehouse and manufacturing procedures.
* Attend, participate and / or facilitate safety meetings including safety committee meetings and toolbox meetings.

**WAREHOUSE LEADMAN/TECHNICIAN**

September 2015 – May 2016

Laguna, Philippines

* Diagnose problems, replace or repair parts, test and make adjustments.
* Maintain forklift equipment by troubleshooting breakdowns, performing preventive maintenance, recommending repairs and performing routine pre and post inspections.
* Maintain material handling equipment by recharging, cleaning, oiling and other necessary actions, and record all information on log sheet.
* Operate warehouse equipment safely and efficiently while meeting productivity and quality expectations.
* Handle one manufacturing machine and test its operation periodically.

**FORKLIFT OPERATOR/MAINTENANCE**

January 2012 - September 2015

Laguna, Philippines

* Perform regular preventive maintenance on machines, equipment and plant facilities.
* Load, unload, receive warehouse items and transport materials to different locations within the facility.
* Detect faulty operations, defective material and report those and any unusual situations to proper supervision.
* Secure loads to machine before transportation and inspect for damages to vehicles.
* Schedule vehicles for maintenance and repairs and manage inventory.
* Pick and wrap orders for shipment while adhering to production schedules
* Identify workplace safety hazards while adhering to safety management standards.

**FORKLIFT OPERATOR/MAINTENANCE** January 2010 – January 2012

Laguna, Philippines

* Move merchandize to storage locations, build, pick and pack pallets.
* Perform quality checks on inbound goods and carryout simple maintenance on the forklift, like recharging its battery.
* Identify and report mechanical and electrical faults to the supervisor or to the right technicians.
* Pack goods in the warehouse by hand when situation demands
* Identify and report damage or safety concerns to supervisor.
* Clean and maintain the warehouse as part of daily routine.

**SANITATION PERSONNEL/CLEANER** Romac Services & Trading Co. Inc. at WPI Brookline 1 Warehouse January 2009 – January 2010

LISP 1, Cabuyao

Laguna, Philippines

**SANITATION PERSONNEL/CLEANER** Romac Services & Trading Co. Inc. at WPI Brookline 2 Warehouse November 2007 – December 2008

Silangan, Canlubang

Laguna, Philippines

* Clean work areas, offices, and inventory rooms and complete checklists and documents for assigned work area on a daily basis.
* Sanitize machines and areas using water pressure hose and applicable chemicals.
* Manage to work in areas with different temperatures; indoor and outdoor.
* Housekeeping and perfom other basic maintenance or minor repairs.
* Sort items set out for recycling and throw materials into designated bins compartments.

**PRODUCTION HELPER/MACHINE OPERATOR** Romac Services & Trading Co. Inc. WPI Coca-cola Bottling Corp October 2007 - November 2007

Canlubang Industrial Estate

Laguna, Philippines

**SANITATION PERSONNEL/CLEANER** Asiapro Cooperative, WPI Plant October 2002 – September 2007

Brgy. Pittland, Cabuyao City

Laguna, Philippines

**INSURANCE AGENT** Commonwealth Insurance Co. Land Transportation Office October 1997 – September 2002

Marawoy, Lipa City

Batangas, Philippines

**PRODUCTION HELPER/MACHINE OPERATOR**

Brgy. Pittland, Cabuyao City

Wyeth Philippines Inc.

Laguna, Philippines

April 1997 – September 1997

**WAITER/KITCHEN HELPER**

Jojo’s Place Restaurant & Catering Services

April 1995 – March 1997

Barangay E, Rosario

Batangas, Philippines

**EDUCATION AND TRAININGS**

**BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING - UNDERGRADUATE**

Batangas State University

Batangas City, Philippines (1993-1995)

**ELECTRICAL INSTALLATION & MAINTENANCE NC II (BUILDING WIRING)**

Impedanz ERTC

Calamba City, Philippines (2017)

**BASIC OCCUPATIONAL SAFETY AND HEALTH**

PEME Consultancy, Inc.

Calamba City, Philippines (2016)

**BASIC FORKLIFT OPERATION & SAFETY TRAINING**

Jungheinrich Electric Counterbalance Truck

Boeing Material Handling Corporation, Wyeth Phils. Inc.

Cabuyao City, Laguna, Philippines (2016)

**HEO: FORKLIFT NC II (TESDA)**

Global Overseas Training Institute for Heavy Equipment Operators and

Skills Development Inc. (GOTIHED)

Cabuyao City, Laguna, Philippines (2013)

**FIRE BRIGADE MEMBER TRAINING**

Bureau of Fire Protection

Calamba City, Laguna, Philippines(2013)

**PERSONAL INFORMATION**

Birth date:

Religion:

Gender:

Nationality:

Civil Status:

Language Spoken:

December 5, 1976

Roman Catholic

Male

Filipino

Married

Filipino and English