**UBAID** 

 **E-mail** :- ubaid-393716@2freemail.com

**OBJECTIVE**

* To succeed in an environment of growth and excellence and earn a job which provides me satisfaction and self development and helps me to achieve organizational goals.

**EDUCATION QUALIFICATION**

|  |  |  |
| --- | --- | --- |
| Graduation | Pursuing B.sc (Honours) | IGNOUThrough correspondence. |
| Senior Secondary | Completed | Cbse board |
| Higher Secondary | Completed  | Cbse board |

**ADDITIONAL QUALIFICATION**

* Completed basic computer course **One Year Diploma in Computer Applications, Business Accounting and** **Multilingual D.T.P** Govt. Of INDIA.
* Completed the **Teach India Programme ,** an Initiative by **Times of India** **& British council.**
* Completed Diploma in **Urdu language** D.T.P Govt. Of INDIA.

**WORK EXPERIENCE**

* 1Year experience as a cashier
* 1Year experience bell-stone Hi-tech International
* 2Years experience as a freelancer
* 3Years hospitality work experience

  **HOSPITALITY WEDDINGS & CONFERENCES**

 LEELA AMBIENCE HOTEL GURUGRAM

 TAJ DIPLOMATIC

 ANDAZ HOTEL

 WESTIN HOTEL GURUGRAM & SHONA (wedding , Star sport conference)

 OBERIA HOTEL GURUGRAM ( BANK OF AMERICA ) EVENT

 MAPPLE , PULLMAN , ASHOKA , JW MARRIOTT , SHANGRI-LA , TAJ MAHEL HOTEL

 - Check in / check out

 - Shadow

 - Escorting

 • Directed the activities 20 Staff engaged Full service restaurant operations.

 **Strengths & Skills**

* Flexibility and adaptablity
* Ability to work hard in difficult conditions.
* honesty and integrity

**Computer skills**

* Software & Hardware Knowledge.
* Internet Application usage.
* **Microsoft Office** , **Excel** , **Tally9, I .T.**
* English Typing Speed 30th WPM.

**PERSONAL PROFILE**

* Date of birth 3th April 1996
* Sex Male
* Religion Muslim
* Marital Status Single
* Nationality Indian
* Language known English , Hindi ,Urdu

**HOBBIES**

* Books Reading
* Travelling

 **I**

**Date :**

**Place :**

 **UBAID**

####