

**ANAS**

Email:anas-394170@2freemail.com

CAREER OBJECTIVE

### Bighiy effieient results driven and capable professional with a proven ability to effectively develop manage and control relationships between the company and its target audience. Having a proven track record of quickly understanding a marketing campaigns mission, vision, and objective and then communicating this to potential customers. Enjoying challenging briefs and able to work to an excellent standard under considerable pressure whilst presenting a positive image to clients and colleagues.

Now looking for suitable saies & marketing, administration, management position with an ambitious & exciting company.

TRAVEL AND TOURISM

EXPERIENCE

Total experience of Three years and eight months in various designations and in Cochin, Dubai and Bangalore branches.

* Promoting and marketing the business
* Managing budgets and maintaining statistical/financial records
* Selling travel products and tour packages
* Sourcing products and destinations to meet consumer demands for bespoke travel and sustainable tourism
* Liaising with travel partners, including airlines and hotels. to manage bookings and schedules
* Dealing with customer enquiries arid aiming to meet their expectations
* Overseeing the smooth, efficient running of the business.
* Constantly ensure the profitability of the company
* Meeting company directors who advise on strategy and fi nding out about any local issues and future trends
* Dealing with disciplinary matters and customer complaints.

### EXPERIENCE HIGHLIGHTS.

1. Designation: Supervisor ( Promotion and Marketing ) Duration: 3une 2OT3 - January 2OJ4
2. Designation : Assistant Sales and Administrative office ( Dubai Branch ) Duration: February 2O14 - September 2OJ5
3. Designation: Branch Manager ( Bangalore Branch ) Duration: December 2O16 - January 2O1B

# Relationships

* + Earns the respect of all Agency personnel.
	+ Demonstrates loyalty to the department.
	+ Maintains and exhibits excellent working relationships with outside vendors.

**PERSONAL SKILLS**

Excellent interpersonal and communication skills gained from frequent customer interactions.

Ability to accept and give out directions with minimal supervision and oversight. Good team player and a quick learner. My experience at Comfort Travels had mounded me into a task-oriented resource placing utmost importance for quality and on-time task executions and deliverables.

Good competence in basic computer applications, operating systems, and tools. Highly energetic, enthusiastic and self-motivated.

## PERSONAL SKILLS

Time management Proactive and assertive Flexible & approachable Decision making Problem-solving

Highly Organized

MS OFFICE

Gathering and Analysis of requirements.

**ACADEMIC PROFILE**

**PSG ARTS AND SCIENCE** - **Bachelor of Business Management (BBM)**

in Retail **Management** 3une 2O1O - April 2O13

Learning real business situations of retailing through visits to hypermarkets, supermarkets, and malls

Entrepreneurial experience of organizing stalls and marketing products in the signature event of the department “Know Ur Market"

Market Research to understand and identify opportunities in the dynamic global market scenario

To foster the development of the student’s critical and creative thinking skills about retailing Outbound training and extension activities groom students as up-to-date, assertive and effective business executives with strong leadership skills and social consciousness

Industrial training and major project helps to demonstrate the relevance of foundational and theoretical knowledge of business management and to gain career-related experiences

PA Pre University College, Mangalore 2010 School of AI Furqan English Higher Secondary School, Kolappuram 2OO8

PERSONAL DETAILS

Date of birth 28 11-1991.

Nationality Indian

Marital Status Single

Linguistic ability English, Tamil. MaIayaIam.Hindi.

General interest Automobile.

Home Town Malappuram

Dubai Driving Licence - Valid till January J2th 2O25

DECLARATION

I hereby declare that all the information given in this form is true to the best of my knowledge.

”Professional references available on request”

BY

Anas