**Personnel Information**

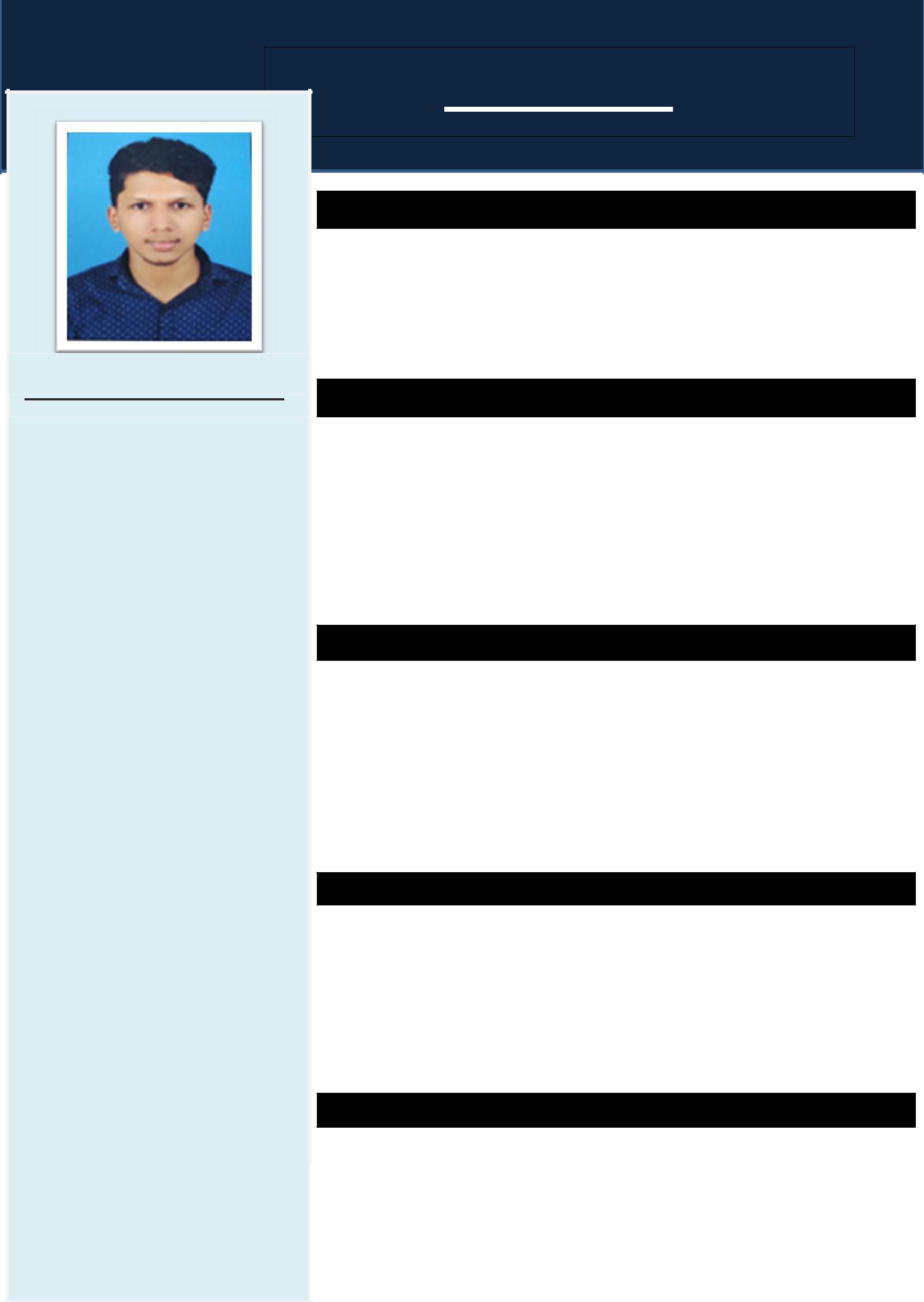
E-mail: safvan-394189@2freemail.com

|  |  |
| --- | --- |
| **Date of Birth** | **:** |
| 11-2-1996 |  |
| **Cast and religion** | **:** |
| Islam, mappila |  |
| **Gender** | **:** |
| Male |  |
| **Nationality** | **:** |
| Indian |  |
| **Marital Status** | **:** |
| Single |  |

**Languages known:**

English, Malayalam

**SAFVAN**



**CAREER OBJECTIVE**

Ambitious to build a career in accounting and finance with an organization where team work is required and hardworking is appreciated and to be in a position which is best suited to my knowledge and skill.

**KEY SKILL**

* Sincere and hard working.
* Computerized accounting with tally.
* Internet and commerce management.
* Knowledge of accounting and auditing.
* Can work efficiently in tally

**IT SKILL**

* TALLY EP 9(GST)
* MICROSOFT OFFICE
* QUICK BOOK
* PEACH TREE

**EXPERIENCE**

* 3 Month experience cement as an accountant.
* 1 year and 10 months experience as an accountant. ( still working))

**ABILITIES AND AREA OF STRENGTH**

* Ability to work efficiently and in a confident work environment.
* Ability to carry on responsibility level.
* Also possess good interactive skills.

**EDUCATIONAL QUALIFICATION**

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|  |  |  |  |  | 2011 |  |  |  |  |  | SSLC | | |  |
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|  |  |  |  |  | |  |  |  |  |  |  | | |  |
|  |  | 2011 - 2013 | | | |  |  |  |  |  | VHSE (Accountancy And Auditing) |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |  |  | |  |
|  |  | |  |  | |  |  |  |  |  |  | | |  |
|  |  |  | 2014 - 2017 | | |  |  |  |  |  | DEGREE (B.Com Computer Application, | | |  |
|  |  |  |  |  |  |  |  |  |  |  | Calicut University) | | |  |
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|  |  | | | 2018 | |  |  |  |  |  | PGDCAM (Tally, peach tree, quick book, excel) | | |  |
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**DECLARATION**

I do hereby declare that the particulars given above are true to the best of my knowledge and belief.

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| DATE : 5 -9 -2019 | SAFVAN |  |
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