**KASHIF**

**HVAC Supervisor with 1 years India Experience**

D.O.B -- 06 JAN 1997

Nationality – India

Emil – [kashif-394322@2freemail.com](mailto:kashif-394322@2freemail.com)

# **OBJECTIVE**

With **1 years’** experience in **HVAC Maintenance & operations**, seeking a challenging position to utilize my potential skill and ability in the field of HVAC & Mechanical engineering that may offer professional growth to me while being resourceful, innovative & flexible to establishments

# **EDUCATION**

**BE (Mechanical Eng.) with First Class** from BNCOE,COLLAGE, Pusad, Maharashtra, India

July 2018, 68**%**

* **TRAINING**

Diploma in HVAC & Fire Fighting Designing from SMEC AUTOMATION (P) Ltd. ,Mumbai, India.

Mechanical Eng. Solid Modeling with Pro /Engineer from Baba Saheb Naik Collage Eng., Dist.

Yavatmal, Maharashtra, India.

# **PROFESSIONAL EXPERIANCE**

Worked as HVAC **Maintenance Supervisor** (2018 -2019).

# **Responsibilities and Role details**

* Supervises all HVAC personnel, including other supervisors; duties include planning, scheduling, organizing and directing work, training personnel, and recommending applicants for employment or for discipline, termination or retention.
* Orders and purchases tools, equipment and supplies.
* Insures proper equipment and supplies are available in the stockroom to complete various jobs.
* Maintains plans, records and files regarding heating, ventilating and air conditioning systems.
* Supervises the preventive maintenance program for all heating and ventilating systems.
* Performs duties of an HVAC technician when necessary.
* Planning for material and manpower to achieve the target as per schedule.

# **LANGUAGES KNOWN**

* **English**-- Excellent reading, writing and speaking
* **Hindi** --Excellent reading, writing and speaking
* **Urdu**--Excellent reading, writing and speaking
* **Marathi**--Excellent reading, writing and speaking

# **SPECIALIZED SKILLS**

* Excellent interpersonal and communication skills
* Proficient in assigning duties and scheduling shifts.
* Skilled in BMS room handle for HVAC System & fire control system.
* Ability of training and motivating team.
* Hand on experience Maintenance of air handling unit & fan coil unit for central HVAC System.
* Ability to handle site safety works & record.
* Expert knowledge servicing of different types of valves, dampers, pump, and HVAC Auxiliaries.
* Ability to handle labors and site materials. Supervise ability in HVAC system

# **SOFTWARE KNOWLEDGE**

* Autodesk: Auto-Cad
* MS Office (Word & PowerPoint)
* Hourly Analysis Program HVAC System Design.
* Solid Modeling Pro/Engineer.
* Revit MEP Bim Modeling.

# **STRENGTH**

* Good analytical,programming and communication skill.
* Eager to learn new things.
* Flexible to adapt new environment quickly.
* **ACHIVEMENT & AWADS**
* I got First price in Academic year 2013-14 in KSITE.Hingoli

**THANK YOU**

**KASHIF**