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|  | | **Silpa**   |  |  |  | | --- | --- | --- | |  | Resume |  | |  |  |   **Objective**  To start my management career by joining a well settled and highly professional organization and grab good career advancement through large efforts and innovative work techniques  **Academic Education**  .   * Completed MBA in Finance and Human Resource from Calicut University, 2018. * Graduated in Bachelor Of Commerce with Finance from Calicut University, 2016 * Higher secondary education from board of HSE, Kerala in 2013 * High school education from board of SSLC, Kerala in 2011   **Professional qualification**   * Extremely bright academic records with absolute performance consistency. * Thorough understanding of the fundamental principles of business administration and their practical usage. * Highly organized thought process and well structured problem dealing attitude with an edge of innovativeness. * Profound managerial qualities and skills to handle multiple teams simultaneously. * Ability to handle both, the internal activities of an organization as well as the external dealings with customers, vendors, government bodies, etc. * Uncommon command over spoken and written English. * Very strong in handling the MS office tools and web search tools   **Key Skills**   * Possess strong analytical skills with the ability to make well decision. * Good communication and writing skill. * Honest, reliable and punctual. * Effective and Multi tasking. * Flexible, adaptive and keen to take initiative.   **Academic project undertaken**   * A study on customer loyalty of Penco marbles and granites Ltd. * A study on the analysis of financial performance of Kajah tea company Pvt. Ltd.   **Personal Information**  Gender : Female  Date of Birth : 07/12/1995  Nationality : Indian  Marital Status : Married  Language Known : English, Malayalam  E mail  **:** [**silpa-394325@2freemail.com**](mailto:silpa-394325@2freemail.com)  Visa status : Residence |
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**Declaration**

I hereby declare that the above written particulars are true to best of my knowledge and belief.

Place: Dubai Silpa

Date: 17/04/2019