*** CURRICULUM VITAE FOR LYTON***

*Date of Birth: 30 May 1981*

*Email:* *lyton-394350@2freemail.com*

*Nationality: Malawian*

*Languages English*

*Visa: Employment Visa [Transferable]*

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***Objective;***

A motivated and well developed security Personnel with over 8 years’ experience possessing a strong commitment to quality security service. I am energetic and alert with an eye for detail. Commanding a discipline presence with a friendly environment. I have good command of the English language and communicate well both with customers and management .Trained in firearm handling and use.

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***Strengths***

* Advanced level of experience with MS Office (Word, Excel, PowerPoint).
* Good stamina and physical fit.
* Investigations skills
* High level of focus and attention to detail and accuracy in a repetitive environment
* Surveillance

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**Career Highlights/ Work experience**

**Company: in UAE February 2019 –Present**

**Position: Landscaping Personnel**

Responsibilities:

* Apply pesticides to remove harmful insects such as mosquitos, wasps, and ticks.
* Conduct general maintenance duties such as cleaning walkways, fixing fountains, and other duties.
* Apply fertilizer to help enhance growth and watering of the pitch.
* Perform minor repairs and maintenance procedures on equipment utilized in grounds keeping and uphold the landscaping design and ensure grass growth.
* Supervise maintenance repairs to equipment, landscape structures, outdoor furniture, and walkways. And Mow lawn using riding lawnmower.

**Position: Security Supervisor– South Africa January 2013– June 2018**

**Company: in South Africa**

**One of the country's leading security company in South Africa:**

* Supervise and oversee security functions in an organization.
* Contacting VVIP security functions.
* Train and schedule programs and functions to security personnel.
* Evaluate, assess and analyze performance of security personnel.
* Initiate disciplinary measures wherever necessary.
* Provide security to office staff, buildings and properties.
* Keep the premises free from all kinds of dangers.
* Screen visitors before allowing them to enter the premises.
* Maintain all security devices and products in good working condition.
* Develop and implement preventative measures against accidents, thefts and other risks.
* Ensure compliance of applicable policies and regulations while implementing security measures.

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**Company: in** **South Africa January 2009– December 2012**

**Position: Security Officer**

**One of the country's leading security company in South Africa:**

* Secured premises and personnel by patrolling property; monitoring surveillance equipment; inspecting buildings, equipment, and access points; permitting entry
* Static armed guarding, Residential, VVIP Guarding, ATMS, Offices and Shopping Malls.
* Prevented losses and damage by reporting irregularities; informing violators of policy and procedures; restraining trespassers
* Cash in Transit guarding
* Manning Operation room CCTV and Radio Control.
* Completed reports by recording observations, information, occurrences, and surveillance activities; interviewing witnesses; obtaining signatures.
* Maintained environment by monitoring and setting building and equipment controls.
* Maintained organization's stability and reputation by complying with legal requirements.
* Ensured operation **Security guard** of equipment by completing preventive maintenance requirements; following manufacturer's instructions; troubleshooting malfunctions; calling for repairs; evaluating new equipment and techniques.

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***Academic qualifications***

*Level Attended : 5 O Level (Zimbabwe Examination Council) including .English language and Science*

***Referees upon request***

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