**Sarina**

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| **Email** | **:** | **Sarina-394368@2freemail.com** |
| **Place** | **:** | **Dubai, UAE** |
| **Position** | **:** | **Food and Beverage Professional** |



**PROFILE:**

A highly resourceful, flexible and enthusiastic associate with experience of maintaining high standards of service.

**OBJECTIVE:**

Currently looking for a suitable position with an organization, that offers excellent opportunities for development and career progression.

**WORK EXPERIENCE:**

* **Downtown Dubai**

Present serving for one of leading 5\*Hospitality service in Dubai, since May/2017 to till date as a **F&B Service Captain**, for All Day Dining Multi Cuisine Restaurant.



Working as part of a team that includes mangers, hostesses and bar tenders. Responsible for welcoming guests to the restaurant and promoting the food and beverage menu list.

**DUTIES & RESPONSIBILITIES:**

* + Delivering outstanding food and beverage service to customers.
	+ Greeting all guests, using the guests’ name as often as possible.
	+ Taking orders from guests and offering advice on the menu.
	+ Giving guests an accurate bill then taking payment from them in cash or credit cards.
	+ Ensuring the Cashier Tally Sheets are accurate, and any discrepancies are noted and Signed by a supervisor.
* Adhering to all Licensing Laws and Weights and Measure Acts.



* Keeping the Place of Work and surrounding area clean and always organized.
* Escorting customers to their tables.
* Removing dishes and glasses from tables and taking them to kitchen for cleaning.
* Preparing accurate checks that itemize and total meal costs and sales taxes.
* **Dubai**

**February 2012 – April 2017**

**F&B Service Captain**



* Meet the clients.
* Introducing the company products and facilities.
* Bringing their attention by doing trails.
* Deliver beverages and food in a timely manner.
* Follow up events and updating the event calendar.
* Creating ongoing promotion activities.
* Developing business by group sales and cooperative events.
* Work with other servers and be a team player.

**ACHIEVEMENTS:**

Achieve “**Employ of the month**” in the year of 2016 in Amwaj Rotana Jumeriah Beach Dubai, UAE.

**PERSONAL SKILLS:**

* Able to work under pressure and meet deadlines.
* Confident and hard working.
* Positive thinking, willingness to learn.

**TRAINING PROFILE:**

* **Lobby Hostess in Front Office**

03 Months training completed in Amwaj Rotana Hotel (Dubai)

**PROFESSIONAL QUALIFICATION:**

* BHM&CT 3rdyrs from Silver Mountain School of Hotel Management.



**TECHNICAL SKILLS:**

* Basic knowledge of Computers, MS Office, Internet browsing & Mailing.
* Document Controller at IBM software from January 2011- January 2012

**PERSONAL PROFILE:**

* UAE Driving Licence-3 (Exp: 13/07/2026)
* Marital Status: Single
* Nationality: Nepali
* Hobbies: Listen music & Interacting with People
* Languages known: English, Hindi, & Nepali
* Date of Birth: 16-10-1991

**DECLARATION:**

I hereby declare that above mentioned information is true to the best of my knowledge and belief.

Applicant

Sarina

