

**ARJUN**



CIVIL ENGINEER

**Email:** arjun-394389@2freemail.com

*Arjun Suresh, BE-Civil Engineer with expert knowledge in Civil engineering as a professional engineer.*

*Started my career at CIAL under South Indian Constructions for 6 months.*

*And worked for 6 months as Civil Engineer at Swasthi Designeers & Engineers.*

*Also worked 2 years and 8 months of experience in DK Construction and Contracting Company Pvt Ltd(Indian Railway).*



**HIGHLILIGHTS**



SITE MANAGEMENT



QUANTITY SURVEYING



FACILITY MANAGEMENT



QUALITY ANALYSIS



DRAFTING



DESIGNING



MATERIAL PURCHASE



SITE SUPERVISION



**PROFESSIONAL QUALIFICATION**

**ANNA UNIVERSITY**

BE-CIVIL ENGINEERING

*MARCH 2011 - MARCH 2015*



Bachelor of Engineering in Civil Engineering (with an aggregate of 6.57CGPA) from PSN Institute of Technology and Science, Anna University, Chennai (2011-2015)



**G-TEC Computer Education**

AUTO-CAD CIVIL

*MAY 2015 - JUNE 2015*

Completed a 2 months Auto-cad Civil course with A Grade.



**EXPERIENCE**



**INDIAN RAILWAY)**

CIVIL TECHNICAL ENGINEER

*October 2016 - June 2019*

**PROJECT DETAILS**

Construction of High-raised Building (G+4).



General Maintenance Work



Railway Work



Track Rail Renewal (TRR)



Track Sleeper Renewal (TSR)



Doubling Work



Job Responsibilities

1. Coordinating with the project management team.
2. Responsible for scheduling the daily activities.
3. Daily walk around on site for all issue related to the common area.
4. Overall in charge for Supervision/estimation and Purchasing.
5. Inspecting projects sites to monitor progress,Checking safety of workers at the site.



**Created using Resumonk - Online Resume Builder**

1. Ensuring the quality of the product used in the construction.
2. Preparation of Billing of quantities.
3. M-Book creation and Cost calculation.



Civil Engineer

*February 2016 - August 2016*

**PROJECT DETAILS**

Villa projects G+2



Road and Interlocking Works.



Interior and Exterior Works.



Plumbing and Drainage Works.



Underground pipeline Works



Job Responsibilities

1. Inspecting project sites to monitor progress.
2. Responsible for scheduling the daily activities.
3. Coordinating with the suppliers and dealers for the materials.
4. Managing the entire work and proper guiding of the project.
5. Supervising day to day construction activities.
6. Check the quality of work.
7. Drafting and designing.



 *August 2015 - January 2016*

Civil Engineer

**PROJECT DETAILS and RESPONSIBILITIES**

CIAL Airport Maintenance Work Estimations



Responsible for scheduling the daily activities



Coordinating with the project management team.



Overall in charge for Supervision/estimation and Purchasing.



Ensuring the quality of the product used in the construction.



**COMPUTER SKILLS**



Designing Software : Auto CAD.

Operating System : Windows

Application Software : ETABS, MS Word, Excel-Estimation/BOQ, Powerpoint



**PERSIONAL QUALITIES**



Quick Decision Making



Strong analytical and problem solving skills



Excellent communication and team management



**TECHNICAL STRENGTHS**



Contract Management.



Project Management.



Site Selection / Supervision.



Building planning, Designing and modelling.



Estimation



**RESPONSIBILITIES HANDLED**



Finalizing requirements and specifications in consultation with collaborators.



Experience in Supervising Planning controlling, Purchase, Estimation and Project Execution Managing daily on-site construction ensuring a timely and cost effective delivery. Conducting project review meetings to track project progress.



Short listing and appointing sub-vendors & sub-contractors for various activities & evaluating their performances periodically.



Supervising day to day construction activities.



Providing technical inputs for methodologies of construction & coordination with Site Management.



Preparing & reviewing Method Statements, Work Specific Quality Control Plans, as per specifications of contract document.



Preparing Estimates and Bills.



Planning and scheduling of works.



**PERSONAL DETAILS**



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| --- | --- | --- |
| Date of Birth |  | : 15-06-1993 |
| Gender | : | Male |
| Marital Status | : | Single |
| Nationality |  | : | Indian |
| Visa Type |  | : | Visit Visa |
| Visa Expire |  | : 27-10-2019 |
| Languages |  | : | English ,Hindi, Malayalam ,Tamil. |



**DECLARATION**



I consider myself familiar with Civil Engineering aspects. I am also confident of my ability to work in a team. I hereby declare that the information provided is true to the best of my knowledge.

Place : UAE

Date : September-2019 Arjun

