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| **ANKU**  Email address: [anku-394428@datachampion.com](mailto:anku-394428@datachampion.com) |

**OBJECTIVE:**

To pursue a challenging & career oriented position in the field of Travel Industry which offers immense opportunity based on skills, professional expertise, target achievements and cope to the challenges through dedication and commitment.

**WORK EXPERIENCE:**

**5 Years of Professional Experience**

**Travel Company**: (March 18 to Present)

Sr. Travel Counsellor  
*Gurugram, India,*

**Duties & Responsibilities**

* **Corporate Travel booking and Ticketing( Void/ Exchange)**
* **Corporate Quality Analysis( Issuance/Exchange)**
* **Find Lower Fare by GDS( Saber and Amadeus)**
* **MCO and EMD issuance.**
* **Refund by GDS**

(September 2017 to March 2018)

BSP/ARC Executive  
*Gurugram, India.*

**Duties & Responsibilities**

* **Commission update by ARC and BSP.**
* **MCO and Ticket void by ARC and BSP.**
* **Daily report sent to Client.**
* **Weekly Profit/ Loss report sent to Manager.**
* **Weekly call with Client.**

(September 2015 to August 2017)

BSP Ticketing Executive

Gurugram, India.

**Duties & Responsibilities**

* **Ticket issue and Exchange by GDS( Amadeus/ Saber/ Galileo/World span)**
* **RTW Ticketing ( Round The World)**
* **Manual, Cat, IATA, Group Booking and ITX Ticketing.**
* **Payment by BSP**
* **Ticket Refund by GDS.**

(February 2014 to July 2015)

Ticketing Executive

New Delhi, India.

**Duties & Responsibilities**

* **PNR Creation, Fare Pricing by GDS( Amadeus)**
* **Invoice**
* **Call with Passenger**
* **Daily report sent to Manager.**

**GDS Skills:**

* **Amadeus.**
* **Galileo.**
* **Saber.**
* **World span.**
* **Apollo.**

Specialized Skill:

* Find the lowest fare them void or reissue the TKT.
* Global Routing with Global Indicators, IATA worldwide Geography, Journey Types, and Carrier Specific fare, One Country Rules.
* Visa (US, Schengen visa, OK to Board, Visa on Arrival.
* Outlook: Very much familiar to use outlook.
* MS Office – Advance Excel and World.
* Tally.

**EDUCATIONAL BACKGROUND:**

**IATA (Foundation in Travel Tourism with Amadeus)**   
New Delhi.   
***India.***May 2016- September 2016

**P.S college Madhepura.**  
I.com   
March 2011-July2013

**Manohar Durga High School.**

10th

March 2009 to 2013

**Relevant Qualifications:  
Languages:**

* English: Fluent in speaking and writing
* Hindi : Mother language

**PERSONAL INFORMATION:**  
Nationality :India  
Marital Status :Married   
Date of Birth :July 14, 1995

**References:**will be provided on demand