



[rizwan-394508@2freemail.com](mailto:rizwan-394508@2freemail.com)

Rizwan

Manager

An MBA in International Business from Amity Business School. Result driven professional with proven business development and management experience of 7 years. Accomplished in determining most optimal operational practices, achieving all objectives and ensuring smooth operations.



Dubai, India

**SKILLS**

Sales

**WORK EXPERIENCE**

## Manager

*07/2015 – 08/2019*

*Achievements/Tasks*

Responsible for handling all the processes of my team.

Managing the relationship and communication with the dealers who were spread across the country.

Communication with the service department for optimal service experience.

*India*

## Assistant Manager

Time Management

*12/2012 – 07/2013*

Negotiation

*Achievements/Tasks*

Supervise daily store operation and ensure achievement of all productivity and sales target and recommend solutions to enhance store’s proﬁt.

Critical Thinking

Train and guide sales staﬀ to focus on sales strategies as per company standards.

Manage all communication with existing client to maintain long term relationship through various modes such as telephone and e-mail.

Public Speaking

## Sales and Marketing Executive

Leadership

Service management

*09/2007 – 04/2009*

*Achievements/Tasks*

Project Mangement

Maintain and develop good relationship with customers through personal contact or meetings or via telephone etc.

Market Analysis

Record sales and order information and report the same to the sales department. Gather market and customer information and provide feedback on buying trends.

Research

Decision Making

# LANGUAGES

English

*English*

French

*Elementary Proﬁciency*

Urdu

*Full Professional Proﬁciency*

Kashmiri

*Full Professional Proﬁciency*

# PERSONAL PROJECTS

Eﬀects of Perceived Brand Personality on Brand Extension Evaluation.

Research on Customer buying behavior and Satisfaction based on a Departmental store.

**EDUCATION**

**MBA**

Amity International Business School

*2013 – 2015*

*Courses*

International Business

**BBA**

### Dayananda Sagar Junior Business School

*2009 – 2013*

*Courses*

Marketing