***PERSONALINFORMATION***

***CONTACT***

*EMAIL:*

[*Nithya-394554@2freemail.com*](mailto:Nithya-394554@2freemail.com)

***DATEOFBIRTH***

*21stJuly1993*

***NATIONALITY***

*Indian*

***LANGUAGESKNOWN***

*English*

*Malayalam*

***HOBBIES***

*Drawing*

*ListeningtoMusic*

*NITHYA*



***Objective:-***

*Toworkinahealthy,innovativeandcha****l****enging environmentextractingthebestoutofme,whichis conducivetolearnandgrowatprofessionalaswe****l****as personalleveltherebydirectingmyfutureendeavorsasan assettotheorganization.*

***AcademicQualification:-***

* *PursuingCAIntermediateundertheInstituteof CharteredAccountantsofIndia*
* *CompletedB.ComunderMahatmaGandhiUniversity*

*in2014with70%*

* *CompletedClass12in2011underKeralaState*

*EducationBoardwith80%*

* *CompletedClass10in2009underKeralaState*

*EducationBoardwith83%*

***WorkExperience:-***

*asAccountantfrom1thFebruary2018to31stAugust 2019*

*asArticleAssistantundertheregulationsofthe InstituteofCharteredAccountantsofIndiafrom20th*

*January2015to20thJanuary2018*



***WorkExposure:-***

* *PreparationofAccountsuptofinalization*
* *WorkingknowledgewithAccountingsoftwaresuchas Ta****l****y*
* *StatutoryAuditsofPrivateLtd.Companies(e.g.*

*SavuteTextilesPvt.Ltd.,UnicornPowerSolutionsPvt.*

*Ltd.,etc)*

* *InternalauditsofPvt.Ltd.companies(e.g.Sterling*

*Farm&ResearchServicePvt.Ltd.)*

* *TaxauditofIndividuals,firms&Pvt.Ltd.companies*
* *VATAuditofIndividuals,firms&Pvt.Ltd.Companies*
* *DirectTaxationworki.e.computationandfilingof*

*returnsofindividuals,partnershipfirms,LLPs,*

*partners&companies*

* *Preparationofmonthly,quarterlyandannualreturn ofIncometaxandTDS*
* *FilingwithROC(RegistrarofCompanies)*
* *PreparationofProjectreports,MISreports,*

*Provisionalreports&Projections*

* *PreparationofPayro****l****andReconciliationofBank Statements*
* *Assistinginobtainingregistrations,licensing& companyincorporations*

***ProfessionalComputerKnowledge:-***

*InDepthknowledgeoffo****l****owingpackages.*

* *MicrosoftOffice(M.S.Excel,Word,PowerPoint)*
* *Ta****l****yERP9*
* *WinmanERP*