

**SUDEESH**

B.COM

Email: [sudeesh-394564@2freemail.com](mailto:sudeesh-394564@2freemail.com)

ACADEMIC PROFILE

(Non Technical)

Higher Secondary education from

Kerala Higher Secondary Board,-Private Sector.

HighSchool Education from Kerala State Board, Seventh Day School,Ottapalam.

SKILLS & ABILITIES

Software known

* **Applications:**word,excel,powerpoint,,Acconting software -Tally EXA SYSTEM
* **Operating Systems** : Windows 8,7, XP, .

CAREER OBJECTIVE

To work for an organization which provides me the opportunity to improve my skills & knowledge to grow along with the organization objective. To obtain a creative & challenging position in an organization that gives me an opportunity for self improvement& leadership, while contributing to the symbolic growth of the organization with my technical, innovative & logical skills.

WORK EXPERIENCE

COMPANIES

1. THANGALOOR ,THRISSUR . ( YEAR 2009- 2010 )
2. KADAVANTHRA , COCHIN (YEAR 2010-2011)
3. OTTAPALAM , PALAKKAD . (2011-2014)
4. RIYADH , SAUDI ARABIA (2014 TO PRESENT )

**POSITION HELD :**

1. Accounts Assistant ,
2. Accountant,
3. Sales Assistant,
4. Operation Manager,
5. Warehouse Handling ,
6. Freight Forwarding Section Experience .

**NATURE OF DUTIES**

* Preparing schedule of monthly activities as per the target.
* Organizing the day to day activities in Accounts .
* TECHNICAL PROFILE

Degree :BACHELOR OF COMMERCE

**University** : Calicut University

**College** : Vivekananda College (Private Sector )

**Year**  : 2005 - 2008

Languages known

* English (read, write, speak)
* Tamil( speak)
* Malayalam(read, write, speak)
* Arabic ( Understand)

* Supervising of Employees .
* Supervising of Employees .
* Freight Forwarding Section Handling
* Customs Clearance Handling
* Supervising of Employees
* Freight forwarding section Handling
* Supervising of employees
* Customs Clearance Handling
* Assisting the officials in the various certification inspections by government authorities

PERSONAL PROFILE

* Date of Birth :15.11-1987
* Gender :Male
* Marital status : Single
* Driving License : Indian / Saudia

**DECLARATION**

I SUDEESH.K.R declare that the information furnished above is true to the best of my knowledge and belief.

**SUDEESH**