 

***Mostafa***

Email: mostafa-394628@2freemail.com

DUBAI, United Arab Emirates

# Post Applying for: Security Guard

Career Objective:

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where I Can encourage and permitted to be an active participant as well vital contribute on development of the company

# Professional Skills:

* *Access Control*
* *Good Communicational and interpersonal Skills*
* *Hard working Team Member*
* *Very Energetic result oriented and organized.*
* *Have a high respect for customer’s service.*
* *Finding solutions to issues and problems*
* *Follow all company policies and procedures.*
* *Always keep on smiling under pressure.*
* *Ability to work long hours and Under Pressure.*
* *Pleasant personality, self –motivated.*

# Educational & Qualification:

* *Higher Secondary Educational Certificate from-(Egypt)*
* *High School Certificate from-(Egypt)*

# Personal Details:

* Name : MOSTAFA
* Nationality : Egyptian
* Date of Birth : 01/02/1999
* Religion : Muslim
* Marital Status : Single
* Gender : Male

Computer Skills:

* *M/s Office, Excel & PowerPoint*
* *Internet & Emails*
* *Others Basic Computer Knowledge*

# Professional Experience:

*Position : Security Guard*

Duration : 03 Years

Location : Asiut-Egypt

**Duties & Responsibilities:**

* *Greeting Customers*
* *Investigating Fraud Insurance calms*
* *Providing a warm welcome for customers.*
* *Patrol industrial and commercial premises to prevent and detect signs of intrusion and ensure security of doors, windows, and gates.*
* *Monitor and authorize entrance and departure of employees, visitors, and other persons to guard against theft and maintain security of premises.*
* *Write reports of daily activities and irregularities, such as equipment or property damage, theft, presence of unauthorized persons, or unusual occurrences.*
* *Call police or fire departments in cases of emergency, such as fire or presence of unauthorized persons.*
* *Circulate among visitors, patrons, and employees to preserve order and protect property.*

# Language Known:

* English : Speaking, Reading & Writing
* Arabic : Mother’s Language

Passport Details:

* Date OF Issue : 22/07/2019
* Date of Expire : 21/07/2026
* Place of Issue : Egypt
* Visa Status : Visit Visa (Expire: 02nd Dec, 2019)

Declaration:

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience

**Mostafa**