**RAKESH**

**Post Diploma in fire & safety engineering**

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**DOB:** 6th July 1995 **Gender**: Male **Marital Status**: Single

**Computer Skills**: MS Office, Word, PowerPoint, Internet and Email

**Email Id:** [rakesh-394730@2freemail.com](mailto:rakesh-394730@2freemail.com)

**WORK EXPERIENCE**

**Safety Supervisor: (May 2018 to July 2019)**

* Training responsibilities may involve conducting safety orientations, daily "toolbox" safety meetings.
* Knowledge of JSA (Job safety analysis) HIRA (Hazard Identification and Risk Assessment) and MSDSH etc.
* Investigating all injuries and accidents.
* Provide safety training and Enforce safety policies and rules.
* Supervises day-to-day activities within a particular construction workplace.
* Ensures that workers make use of necessary protective equipment like helmets, hand gloves, welding shades etc., where and when necessary
* Carrying out safety inspections.
* Safety inspections in locations including job sites.
* Effective communication skills.
* Ensure that all incidents are reported immediately

**Safety Supervisor: (July 2017 to April 2018)**

* Inspecting site to ensure hazard free environment.
* Checklist and knowledge of work permit
* Promoting safe practice at the job sites.
* Conducting Tool Box talks to workers.
* Good knowledge of store keeper and keep the record update in excel and registered.

**EDUCATIONAL EXPERIENCE**

**2017 year: Mandavi Nagarpalika, Dist. SURAT (Apprentice) 2months**

* As a student I have under gone the Apprentice by Fire Station of Mandavi Nagarpalika for period of Two Months.
* Handling emergency phone calls
* Rescue operation & fire fighting
* Maintenance of fire tender, extinguisher & boat.

**OTHER OPERATIONAL ABILITY AND SKILLS**

* Strong written & verbal communication skill in English
* Process safety, safety Inspection of Plant regular visit
* Well motivated and able to work independently

**ADDITIONAL SKILLS**

**Languages:** Gujarati (native), Hindi (proficient), English (fluent).

**IT:** Microsoft Word (advanced), PowerPoint (advanced), Microsoft Excel, Photoshop, and English Typing

**EDUCATIONAL QUALIFICATIONS:**

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| **Course:** | **Year** | **University/ college** | **Percentage** |
| Post Diploma in fire & safety engineering | July 2016 | Industrial fire & safety management academy , Baroda (Gujarat-India) | 78% |
| English and Computer course | April-2015 | Snehadhara career development Centre, Vidyanagar | A- Grade |
| H.S.C.  (Arts) | March-2014 | Gujarat secondary and Higher secondary Education Board, Gandhinagar | 69.28% |
| S.S.C. | March-2012 | Gujarat secondary and Higher secondary Education Board, Gandhinagar | 48.8% |

**ACHIEVEMENTS**

**2016-2017 year**: The certificate of successfully completing the Course of Post Diploma in Fire Safety Engineering at Baroda Industrial Fire & Safety Management Academy.

**2017 year:** Achieved the certificate of completing successful practical training for two months at Mandavi Nagarpalik, Surat (Gujarat-India)

**2014-2015 year:** I have achieved certificate of one year Spoken English and Computer cum English typing from Career Development Centre Vallabh Vidhyanagar Anand, Gujarat.

**2011 years:** I have got a certificate of Basketball under the name of Khel Maha Kumbh Gujarat.

Yours’ faithfully

Rakesh