

**Curriculum Vitae**

**Umar-394817@2freemail.com**

Excellent team player who thrives in advanced teamwork situations and in collaboration with diversely talented team members. An extremely motivated andadaptable person eager to improve knowledge and enhance skills for professional development.

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|  | **Personal Information** | **.** |
|  | Nationality | Pakistani |
|  | Date Of Birth | 29-June-1992 |
|  | Place Of Birth | Punjab,Pakistan |
|  | Sex | Male |
|  | Marital | Single |
|  | Religion Status | Islam |
|  | Visa Status | Visit Visa |
|  | Expire Date | 20 Nov 2019 |
|  |  |  |  |
|  | **Education** | **.** |  |

* **Bachelor's In Electronics [August 2013)**

National College of Business Administration and Economics Punjab, Lahore

* **DAE In Electronics [2011]**

Punjab Board Of Technical Education Lahore, Punjab.

* **Matric Computer Sceince [2008]**

Board Of Intermediate And Secondary Education Sargodh

**CERTIFICATIONS**

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* **DESCON TECHNICAL INSSAFTY INSPECTOR**

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* **MICROSOFT CERTIFICATIONS:**
* **MCITP (**formation Technology Professional**)**
* **DOA (**DIPLOMA IN OFFICE AUTOMATION**)**
* **CCA (**Certificate in Computer Applications**)**

**OTHER**

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|  **English language course** |  |
|  |  |  |  |
| **Professional Work Experience** | **.** |
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| **Tenure:** | March–2018 TO July–2019 |  |
| **Designations:** | Foreman |  |
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| **Tenure:** | Feb–2016 TO Jan–2017 |  |
| **Designations:** | Supervisor |  |
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| **Tenure:** | Jan 2014 – Dec 2015 |  |
| **Designations:** | Training Engineer |  |

**Technical Expertise**

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Proficient knowledge of MS Office, Excel, PowerPoint, Outlook Expert in blog/article writing& research work.

**Skills**

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Ability to work in an industrial environment that includes excessive dust, heat and loud noise.

Extensive knowledge of preventive and predictive maintenance methods.

Developing operational plans.

Knowledge of MS Office, Word, Outlook and Excel.

Supervising construction projects.

Knowledge of budgeting and expense control.

Able to lead and influence others.

Can manage multiple tasks simultaneously.

**Referenc** **.**

Will Be Furnished On Demand

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