

**VENKATESH Project/Civil Engineer**

**ABOUT ME**

Date of Birth : May 28, 1977

Gender : Male

Marital status : Married

Birth Place : Madurai, INDIA

I am working as a Civil Engineer since 22+ Years acquired comprehensive experience in

project/Construction management with multidisciplinary engineers. During my tenure, I gained considerable experience in different aspects of project execution & management. My extensive experience spans from small to large scale construction companies in the INDIA as well as in the OMAN.

* **CONTACT**
* **:** **venkatesh-394873@2freemail.com**

**PASSPORT DETAILS**

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|  |  |
| Date of issue | : 11.05.2010 |
| Date of Expire | : 10.05.2020 |

* **SKILLS**
* Highly proficient in a wide range of engineering-related computer software, including staad pro.
* Good communication skills, including speaking, listening, reading and writing to express thoughts clearly and understand the thoughts of others.
* Skilled problem solvers who can quickly analyze information, imagine solutions, and evaluate their outcomes before choosing the best one for the situation.
* Active learner who can easily understand new information and implement it on current and future projects.

**WORK EXPERIENCE**

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|  |  | **Dy.Manager, Oman** |  |
| **July 2017-July 2019** |  | Responsible for **site supervision, planning, conducting &** |  |
|  |  |
|  |  | **coordinating** the technical and management aspects of |  |
|  |  | projects. |  |
|  |  | To arrange the Client, vendor meetings to clarify the |  |
|  |  | comments. |  |
|  |  | Supervising the site team including sub-contractors. |  |
|  |  | **Site inspection** and resolve the problems in right time. |  |
|  |  | Establish and implement work schedules and adjustment to |  |
|  |  | meet project deadline. |  |
|  |  | Read and understand the project drawings. |  |
|  |  | Cross check the **design calculation** if any. |  |
|  |  | To prepare **Request For Inspection** (RFI) for client cross |  |
|  |  | checking purpose. |  |
|  |  | To prepare the **pure card** to support the quality department |  |
|  |  | and their record. |  |
|  |  | To regular follow up the project schedule chart to finish on time. |  |
|  |  | To arrange the consultant meetings to discuss the |  |
|  |  | clarifications. |  |
|  |  | Responsible for leading a team of supervisors, foremen and |  |
|  |  | workers to execute all the civil and MEP construction work. |  |
|  |  | **Dy.Manager, Chennai** |  |
| **Aug 2010 – June 2017** |  | **Site inspection** and resolve the problems within right time. |  |
|  |  | Cross check the drawings & design calculation if any. |  |
|  |  | To prepare **Request For Inspection (RFI**) for client cross |  |
|  |  | checking purpose. |  |
|  |  | To prepare the pure card to support the quality department and |  |
|  |  | their record. |  |
|  |  | Monitor progress of civil contractors as per the schedule |  |
|  |  | agreed. |  |
|  |  | To arrange the consultant meeting with EPC contractor. |  |
|  |  | To analyze the cost implication and rectify the same. |  |
|  |  | Complete the project with a stipulated time line. |  |
|  |  | Review on enquiry document & project specifications. |  |
|  |  | Manpower, Equipment & subcontractors overheads etc., |  |
|  |  | Preparation/Complication of material take-off based on |  |
|  |  | drawings, data-sheet, basic design & standard etc. |  |
|  |  | Regular follow up the **Daily Progress Report (DPR)**. |  |
|  |  | **Design Engineer, Chennai** |  |
| **Mar 2010 – Aug 2010** |  | Review drawings, specifications and technical documents for all |  |
|  |  | Civil, Structural design & Architectural related work. |  |
|  |  | Analyses the structures and prepare the detailed drawings. |  |
|  |  | Preparation of design documents as per IS Codes. |  |
|  |  | Performs other duties assigned by a project engineer/project |  |
|  |  | manager. |  |
|  |  | Ensure safety standards are followed on site in line with the |  |
|  |  | company **HSE Policy.** |  |
|  |  | Structural checking as per drawings and rectify the problem |  |
|  |  | if any. |  |
|  |  | Prepare costing estimates for project modification and |  |
|  |  | enhancements when necessary. |  |
|  |  | Design output details given to draft person to prepare the |  |
|  |  | structural drawing work. |  |
|  |  |  |  |

* Excellent critical thinking skills to identify alternative approaches and solutions to complex problems.
* Strong ability to manage material resources in order to determine appropriate use of facilities and equipment.
* Skilled in coordinating projects and keeping all parties on the same path in order to stay on schedule.
* **EDUCATION**
	+ 2004 - 2008 – B.E, Thiagarajar College of Engineering, Madurai.
	+ 1995 - 1997 - DOTE D.C.E, Tamilnadu Polytechnic, Madurai.
* **SOFTWARE**
	+ AutoCAD
	+ MS Office
	+ Staad Pro

**LANGUAGES**

* + English
	+ Tamil
	+ Hindi

**INTERESTS**

* + Books
	+ Problem solving
	+ Exercise

**HOBBIES**

* + Outdoor games
	+ Meditation
	+ Pranayama
* **REFERENCES**

References can be furnished on request.

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|  |  | **Design Engineer, Madurai** |  |
| **June 2008 – Feb 2010** |  | Analyses the structures and prepare the detailed drawings. |  |
|  |  |
|  |  | Preparation of design documents as per Indian standards. |  |
|  |  | Performs other duties assigned by a project engineer/project |  |
|  |  | manager. |  |
|  |  | Monitoring activities of engineers in areas of adherence of |  |
|  |  | Structural checking as per drawing and rectify the problem. |  |
|  |  | Monitoring of resources, cost, material and machinery of |  |
|  |  | various construction projects. |  |
|  |  | Conducts site meetings with various site personal and |  |
|  |  | consultant/client representatives to update them on progress |  |
|  |  | of construction and respond to queries. |  |
|  |  | Monitoring project compliance with project management |  |
|  |  | standard policies, procedures and templates through project |  |
|  |  | audits. |  |
|  |  | Managing project operations with a view to ensure timely |  |
|  |  | accomplishment of targets within the scope, time and cost |  |
|  |  | parameters. |  |
|  |  | **Engineer, Madurai** |  |
| **Apr 1999 - May 2008** |  | Conducted 6 projects with average budgets of 1.75Crores. |  |
|  |  | Completed all projects on time and at least 10% under |  |
|  |  | budget. |  |
|  |  | Cost Analysis based on available rates. |  |
|  |  | To monitor progress and ensure design specifications. |  |
|  |  | Material cross check, BOQ, Site Execution and cross check |  |
|  |  | the **contractor bill** and correction work. |  |
|  |  | To follow the construction schedule to support the planning |  |
|  |  | department. |  |
|  |  | Maintain strict adherence to the **budgetary guidelines**, |  |
|  |  | quality and safety standards and to make periodic inspection |  |
|  |  | of job sites to monitor progress and to hold regular status |  |
|  |  | meetings with clients and consultants. |  |
|  |  | Check & evaluate **housekeeping** contractors agreed |  |
|  |  | performance. |  |
|  |  | Check & Approve material in-wards & out-wards. |  |
|  |  | Technical & Commercial analysis of the **quotation** with |  |
|  |  | respect to exclusions, assumptions & deviations. |  |
|  |  | **Site Engineer, Madurai** |  |
| **Engineering Co.,** |  | **Review & Execution** the civil and structural drawings. |  |
| **May 1997-Mar 1999** |  | Execution of construction work and preparation of **BOQ**. |  |
|  |  | Work closely monitor with project engineers for follow up. |  |
|  |  | Maintaining a **labor record** for regular follow up. |  |
|  |  | Evaluation and presented report on trial material according |  |
|  |  | to designated schedules. |  |
|  |  | Work out the **material quantity** as per site conditions. |  |

