**CURRICULUM VITAE**

Tsitsi

****

**E-mail address**: tsitsi-395152@2freemail.com

**Position**: High school teacher

**Born**: 19 September 1974

**Nationality**: Zimbabwean

**Gender:** Female

**Languages**: English (fluent)

**PERSONAL SUMMARY**

I am committed high school teacher who has interacted with a diverse range of students with different ages and from various cultural and religious social backgrounds. I teacher Sociology up to Advanced Level. I have good administrative, verbal communication and writing skills emanating from my experience as a High School Teacher as well as a part time lecturer with the Women’s University in Africa. As such, my disposition is that I am able to work as part of a team and have the ability to work towards meeting tight schedules and deadlines.

**WORK EXPERIENCE**

**Year School /Institution Responsibility**

1999 to Dec Neshangwe High School Teacher

2000 to date George Stark High School Head of Department Humanities

 and Social sciences

2006 Zimbabwe School Examination Council Public examination Marker

**SUBJECT OR COURSE AREA FOCUS**

**Subject Examining Board**

Sociology Zimbabwe School Examination Council/ Local

 Sociology Cambridge IGCSE O ‘Level

 Cambridge AS and A2

**ADDITIONAL WORK EXPERIENCE**

* Part time lecturer at the Women’s University in Africa 2013 to 2018

 **Courses taught in University** **Year**

 Introduction to Sociology 2013 to 2017

 Sociology of Gender, Sexuality 2013 to 2018

 Sociology of Organizations 2015

 Introduction to Community development 2016

* Mentor and Counselor for Orphans and vulnerable children 2016 to 2019
* Events Manager for the school cultural festival 2015 to 2018

**KEY COMPETENCIES AND SKILLS**

* Proven ability to lead, motivate, coordinate and achieve results through successful management of various learning abilities.
* Supervision of research projects developed by students.
* Setting end of semester and term examinations and development of marking guides
* Coordinating tasks and assignments, monitoring and evaluating performance and quality assuring deliveries by students.
* Record keeping
* Mentoring
* Team leader
* Classroom Management
* Development of a school based syllabus and preparation of learning materials for learning areas
* Directing of class discussions and individual assignments.
* External and internal examination supervising skills

**Other Skills:**

* Good communication skills including through use of participatory methods to both students and parents
* Microsoft Word, Excel, Power Point,
* Research
* Training and capacity building
* Report writing
* Target Setting

**EDUCATION AND CERTIFICATION**

**Master of Science in Gender and Policy Studies** 2015 -2017

Great Zimbabwe University, Awarded a University Book Prize

**Certificate in Research Methods** 2015

 University of Zimbabwe

**Master of Science in Development Studies** 2010-2012

Women’s University in Africa.

**BSc Sociology and Gender Development Studies** 2006-2009

 Women’s University in Africa.

**Diploma in Education** 1995-1998

 Chinhoyi Teacher`s College.

**A LEVEL** 1994

**O LEVEL**  1992

**OTHER KEY COURSE WORKSHOPS ATTENDED**

**Critical Thinking and Problem Solving Course** 2017 August

 British Council, Zimbabwe

**Digital Literacy Course** 2018 April

British Council, Zimbabwe

 **REFERENCES**

 Upon Request