**CURRICULUM VITAE**



**PERSONAL DETAILS**

NAME: SHAFAF

NATIONALITY: INDIAN

DATE OF BIRTH: 15-09-1992

**EMAIL:** [**shafaf-395634@gulfjobseeker.com**](mailto:shafaf-395634@gulfjobseeker.com)

**EDUCATIONAL**

* BACHELOR OF COMMERCE CALICUT UNIVERSITY BCOM (2012-2016)
* PLUS TWO GOV VOCATIONAL HIGHER SECONDARY SCHOOL KINASSERY (2009-2010)

**** SSLC CALICUT ISLAMIC RESIDENTIOL HIGHER SECONDERY SCHOOL (2007-2008)

**ADDITIONAL COURSES AND ACHEVMENTS**

* NCPT COMPUTER EDUCATION
* ADVANCED DIPLOMA IN FINANCIAL ACCOUNTING
* MS OFFICE
* MANUAL ACCOUNTING
* TALLY ERP9
* DRIVING LICENCE NO:11/14475/2010 ( INDIA

**LANGUAGES**

|  |  |  |  |
| --- | --- | --- | --- |
| **** | ENGLISH | ( BASIC SPEEK | AND WRITTEN ) |
| **** | TAMIL | ( BASIC SPEEK | ) |
| **** | HINDI | ( BASIC SPEEK AND WRITTEN ) | |
| **** | MALAYALAM ( FLUANT SPEEK AND WRITTEN ) | | |

**EMPLOYMENT HISTORY**

**** CENTRAL TRADING COMPANY ERNAKULAM ACCOUNTING 2019 CURRENT

* FLEETROYS POLYMERS MARKETING ACCOUNTIG ( 2016 – 2017 )

**KEY SKILLL**

* GOOD COMMUNICATION AND INTER PERSONAL SKILLS
* GOOD TIME MANAGEMENT SKILLS
* ABILITY TO WORK UNDER PRESSURE
* CREATIVITY IN SOLVING PROBLEMS
* HIGH COMMITMENT IN TEAM WORK

**HOBBY**

* TRAVELLING
* DRIVING
* COMMUNICATION

References available upon request

I hereby give consent for my personal data included in my