**ALEJANDRO**

**HVAC Supervisor**

Email: alejandro-395638@gulfjobseeker.com

**Professional Training and**

**Certifications:**

**SERCO Middle East**

**Managing Safely**

**Institution of Occupational Safety and Health**

Certicate

Issued by Orient Management Consulting and Training on 20th April 2018 at CCAD Contract Abu Dhabi, UAE

**SERCO Middle East**

**Microsoft Excel 2010 Intermediate** Issued by New Horizons Training Centre on 23rd February 2017 at CCAD Contract

Abu Dhabi, UAE

**Kharafi National Co. Inc.**

**BMU/Electrically Driven Suspended Platform (CRADDLE)** Certificate of Competency Issued by Euro Gulf Safety Consultant on 2nd February 2013 at ADIA Project (2017) Abu Dhabi, UAE

**Dom. Ref. and Aircon Mechanic National Certificate II August 28, 2004**

issued by the Technical Education Skills Development Authority (TESDA), Department of Labor and Employment, Philippines

**Aircondition Technician Class B+**

**January 14, 2004**

issued by the Technical Education Skills Development Authority (TESDA), Department of Labor and Employment, Philippines

**Electrical Wiring Design (120 Hours)**

**National Institute for Technical Vocational Education and Training (NITVET)**

**March 02, 1998 to May 04, 1998** issued by the Technical Education Skills Development Authority (TESDA), Philippines

**Domestic Refrigeration and Airconditioning (120 Hours) National Institute for Technical Vocational Education and Training (NITVET)**

**April 07, 1997 to June 06, 1997**

**Qualifications:**

Nineteen (19) years of working experience in HVACR Maintenance Company and Service Provider and more than Seven (7) years as an HVAC Supervisor in Facilities Operation and Maintenance (FOM) Company.

**Working Experience:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Position** | **Company** | **Period** |  |  |
|  | HVAC Supervisor | SERCO Middle East | May 12, 2014 to Present |  |  |
|  | Abu Dhabi, UAE |  |  |
|  |  |  |  |  |
|  |  |  |  |  |  |
|  | HVAC Supervisor | Kharafi National | December 27, 2011 to |  |  |
|  | Abu Dhabi, UAE | May 10, 2014 |  |  |
|  |  |  |  |
|  |  |  |  |  |  |
|  | Senior Field Service | Marinspect Refrigeration and | February 14, 2007 to |  |  |
|  | Environmental Services |  |  |
|  | Technician | November 30, 2011 |  |  |
|  | Abu Dhabi, UAE |  |  |
|  |  |  |  |  |
|  |  | Johnson Controls Industry (JCI) | April 14, 2006 to |  |  |
|  | Service Technician | formerly known as York International |  |  |
|  | February 12, 2007 |  |  |
|  |  | Doha, Qatar |  |  |
|  |  |  |  |  |
|  | AC Technician | Kalayaan Engineering Company Inc. | April 14, 2005 to |  |  |
|  | (Lead man) | Makati City, Philippines | May 23, 2006 |  |  |
|  |  |  |  |  |  |
|  | Ref and Aircon | Don Bosco Technical College | August 09, 1999 to |  |  |
|  | Attendant | Mandaluyong City, Philippines | October 16, 2004 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |
|  | ➢ May 12, 2014 to Present |  |  |  |
|  |  |  | **Abu Dhabi, UAE** |  |  |
|  | **HVAC Supervisor** |  |  |  |  |

* Provide technical support to the project on all HVAC air handling and air movement and associated equipment and control systems.
* Responsible for the delivery of all planned and reactive tasks in accordance with the Service Level Specification requirements.
* Support the Maintenance activities of the department by providing specialist HVAC engineering knowledge and advice, associated with the full range of HVAC building services equipment.
* Prepare and provide daily and monthly management reports and shift handover reports in a timely manner.
* Assist in the development and monitoring of policies, procedures and protocols for the HVAC maintenance and repair services (including Permit to Work system and Emergency Procedures)
* Carry out risk assessments and develop Method Statements to ensure all tasks are carried out safely so as not to harm people, equipment or property.
* Plan, coordinate and supervise in house staff, consultants and specialist service contractors providing inspection of works to ensure quality of service delivery.
* Ensure that work is to be performed as per HSE regulation and ensure delivery of regular toolbox talk.
* Ensure personnel issues and attendance records of their team are dealt with an appropriate manner.
* Carry out all other duties as directed by the line management to the benefit of the Serco FM department and services to the client.
* Plan, coordinate and supervise in house staff, consultants and specialist service contractors providing inspection of works to ensure quality of service delivery.
* Assigned as Acting Night Shift Manager and Shift Lead in a rotation basis.

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issued by the Technical Education Skills Development Authority (TESDA), Philippines

**Applied Electronics (150 Hours) National Institute for Technical Vocational Education and Training (NITVET)**

**January 20, 1997 to March 14, 1997** issued by the Technical Education Skills Development Authority (TESDA), Philippines

**AM/FM Radio Servicing (180 hours) College of Engineering Department of Vocational-Technological Education**

**First Semester, School Year 1993-1994**

issued by the Pamantasan Ng Makati, Philippines

**Basic Electronics (180 hours) College of Engineering Department of Vocational-Technological Education Second Semester, School Year 1992-1993**

issued by the Pamantasan Ng Makati, Philippines

**Auto-Engine Repair (180 hours) College of Engineering Department of Vocational-Technological Education**

**First Semester, School Year 1992-1993**

issued by the Pamantasan Ng Makati, Philippines

**Educational Attainment:**

**TV-Video Servicing**

**July 17, 1999**

Don Bosco technical College Mandaluyong City, Philippines Scholar of Equitable-PCI Bank Scholarship Foundation Inc. Graduated with awards: Most Outstanding trainee, Best in Workshop and Best in Attendance

**Radio Mechanics**

**February 12, 1999**

Don Bosco technical College Mandaluyong City, Philippines Scholar of Equitable-PCI Bank Scholarship Foundation Inc. Graduated with awards: Most Outstanding trainee, Best in Workshop

**Secondary Education**

**March, 1989**

Makati Polytechnic Community College

Makati City, Philippines

➢ January 01, 2011 to May 10, 2014 **Kharafi National**

**Abu Dhabi, UAE**

**HVAC Supervisor**

* Assigned in Musanada FM of Mosques from January 01, 2014 to May 10, 2014
* To lead and supervise a 5 Teams of technical / manual personnel to carry out maintenance, repair, PPM and call out complaints in all Mosques outside Abu Dhabi City.
* To ensure equipment is maintained and repaired in accordance with contract requirements and guidelines.
* To plan & schedule labour, material and equipment efficiently to provide a service and repair within set time frames.
* To maintain and enforce a safe working environment by risk analysis and job planning.
* Ensure quality control is enforced by inspection of all completed work.
* Maintain constant reporting lines to management both verbal and written
* Ensure all call log from Helpdesk was attended properly and within the agreed KPI

➢ December 27, 2011 to December 31, 2014 **Kharafi National**

**Abu Dhabi, UAE**

**HVAC Supervisor**

* Lead and supervise a team of technical / manual personnel and maintain continual work relationships in ADIA NEW HQ, ADIA MUSAFFAH BRC and ADIA WAREHOUSE MENA PORT.
* To ensure equipment is maintained and repaired in accordance with contract requirements and guidelines.
* To plan & schedule labour, material and equipment efficiently to provide a service and repair within set time frames.
* To maintain and enforce a safe working environment by risk analysis and job planning.
* Ensure quality control is enforced by inspection of all completed work.
* Maintain constant reporting lines to management both verbal and written.

➢ February 14, 2007 to November 30, 2011 **Marinspect Refrigeration and**

**Environmental Services**

**Abu Dhabi, UAE**

**Senior Field Service Technician**

* Responsible for the maintenance of Service Contract in Abu Dhabi, Dubai and Al Ain area directly reporting to Service Manager.
* Carry out Repair and Troubleshooting of Mechanical and Electrical Controls of various large Chiller Equipment’ such as; Centrifugal Chillers, Screw Type Chillers, Reciprocating

Chillers (York, Trane, Carrier).

* Perform Corrective and Preventive Maintenance of the Chillers Equipment as per

Manufacturer’s recommendation.

* Perform overhauling of York Reciprocating Compressor.
* Perform on site repairs of various and different brands of AHU’s, FCU’s, Pump Motors,

Cooling Tower, Heat Pumps (Calorex) for swimming pools.

* Perform Configuration, binding and updating of the Main Processor version of Trane Chillers with CH530 Control System and capture the Chiller Report and save it thru TechView Tool.
* Performed minor repair of Tracer Summit BMS, changing set points & overrides, changing Chiller Plant status, changing daily schedules, changing exception schedules, printing and saving reports.
* Perform Shaft Alignment of Chilled/Condenser Water Pumps using Laser Alignment Instrument.
* Provide written documentation and service reports.
* Site Name and Chiller Equipment handled
* Madinat Jumeirah Hotels with a total of 9 Units York Centrifugal Chillers YK Models Tonnage range 1,600, 1,400 and 500 refrigeration tons.
* Al Dana Tower Sharjah with 3 Units of York Centrifugal Chillers tonnage range 500 refrigeration tons
* Bab Al Shams Desert Hotel and Resort with 5 Unit of York Reciprocating Chillers YAEP Model
* Oasis Village with 5 Units of York Reciprocating Chillers YDAJ Model
* Dusit Residence Dubai Marina with 4 Units of Carrier Screw Type Chillers 30GX Model
* MKO Apartment in Mankhol with 3 Units of Trane Screw Type Chillers RTAC Model
* Al Seef Tower Dubai Marina with 3 Units of Trane Centrifugal chillers CVGF1000 Model

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**Primary Education**

**March, 1985**

F. Benitez Elementary School II Makati City, Philippines

**Awards / Recognition Certificate of Recognition in appreciation of 5 Years of Loyal Service**

Issued by SERCO Middle East on May 2019 Abu Dhabi, UAE

**Certificate of Appreciation for an excellent service delivery** Issued by SERCO Middle East on October 17, 2018 Abu Dhabi, UAE

**Certificate of Appreciation for outstanding commitment and continued passion in delivering excellent serice to the client** Issued by SERCO Middle East on August 27, 2017 Abu Dhabi, UAE

**Certificate of Recognition for**

**Operational Excellence**

Issued by SERCO Middle East on

December 10, 2015 Abu Dhabi, UAE

**Certificate of Service for completing a year of service from 11th May 2014**

Issued by SERCO Middle East on May 21, 2015 Abu Dhabi, UAE

**Skills:**

UAE Driving License issued in Abu

Dhabi, UAE Vehicle Permitted:

Automatic Gear, Light Vehicle

Computer literate (Internet Web

Browsing, Emails, MS Office, Excel,

PowerPoint)

Gas/ARC Welding

Laser Shaft Pump Alignment

**Personal Details:**

Marital Status: Married

Nationality: Filipino

Date of Birth: 08, April 1974

Languages: English and Tagalog

Religion: Christian

* Le Reeve Tower Dubai Marina with 3 Units of Trane Centrifugal Chillers CVGF1000 Model
* ADIA Tower with 5 Units of Trane Centrifugal Chillers CVHG Model low pressure with 1060 refrigeration tons and 6 Units of Trane Screw Type
* ADIA DRC Musaffah with 3 Units of Carrier Screw Type Chillers 30GX Model
* Hilton Corniche Apartment with 4 Units of York Reciprocating Chillers YCWA Model
* Hilton Hotel Al Ain with total 6 Units of York Reciprocating Chillers YCWA and YCAJ Model

➢ April 14, 2005 to May 23, 2006 **Kalayaan Engineering Company Inc.**

**Makati City, Philippines**

**AC Technician**

* Assign in La Salle Green Hills School as A/C Technician on Duty and directly reporting to the service Engineer
* Responsible for the efficient and smooth operation of HVAC Equipment’s.
* Provide and perform Preventive and Predictive Maintenance program.
* Carry out Corrective actions to unexpected Chiller problems.
* Performs planned and unplanned Maintenance repairs to make sure efficient operation of the Equipment.
* Troubleshooting, Repair, Maintenance and Installation of all Split-Type and Window-Type Air-conditioning Units.
* Provide written documentation and service reports to the Service Engineer.

➢ August 09, 1999 to October 16, 2004 **Don Bosco Technical College**

**Mandaluyong City, Philippines**

**Ref. and Air-con Attendant**

* Responsible for the Installation of Air-conditioning equipment such as; Window Type, Package and Split Type Unit.
* Troubleshooting, repair, maintenance of all Split-Type and Window-Type Air-conditioning units.
* Troubleshooting and repair of Air-conditioning and Refrigeration related problems with precise diagnosis.
* Installation and replacement of Refrigeration compressors using proper procedures, system flushing, dehydration, vacuuming and refrigerant charging.
* Provide written documentation and service reports to the Maintenance Supervisor.

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