

**INDHU**

E mail: indhu-395726@gulfjobseeker.com



**Career Objective**



I am looking for a career and challenging job in a professional environment, where I can utilize my skills, knowledge and were I can grow and learn. And excel in various dimensions while contributing my best.



**Educational Qualifications**

Diploma (civil Engineering)

From Anna University

March – 2018

SSLC



From Board of Public Examinations, Kerala



March – 2013



**Additional Qualifications**



* Master Diploma in Building design (National Skill Development Corporation of India)
* AUTOCAD
* 3DSMAX
* PRIMVERA



**IT Skills**



|  |  |
| --- | --- |
|  Operating Systems: | Microsoft Windows XP, 7 , 8 and 10 |
|  Office Applications: | Microsoft Word and Microsoft Excel |
|  Mailing Systems: | Email and Outlook express |
| **Languages known** |  |
| English, Hindi , Malayalam and Tamil |  |

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**Work Experience**



* Presently working in CNS Constructions as Draughtsman



**Key Strengths**



* Ready to work in new field and learn new technology
* Young, mature attitude and able to work in a multinational environment and dealing with people at different level
* Highly motivated with strong work ethics to contribute to a progressive organization.
* Fast adaptability to any situation and willing to take responsibility.
* Flexible, reliable and dedicated.



**Personal Details**



|  |  |  |
| --- | --- | --- |
| Date of Birth: | 04-07-1997 |  |
| Sex: | Female |  |
| Marital Status: | Single |  |
| Nationality: | Indian |  |
|  |  |  |
| **Passport Details** |  |  |
| Date of issue: | 04-06-2019 |  |
| Valid up to: | 03-06-2029 |  |

**DECLARATION**

This is to certify that the entries made are true to the extent of my knowledge and belief

Place : Kollam

Date : 13-08-2019

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