ABHILASH

Email: [abhilash-396189@2freemail.com](mailto:abhilash-396189@2freemail.com)

# Summary of Work Experience

* To constantly update myself and contribute in the field of Supply Chain Management
* Total of 6 years of extensive experience in the field of Procurement, logistics this includes experience in customization & implementation
* Seeking a challenging environment that encourages continuous learning, creativity & exposure to new

ideas which stimulates personal and professional growth

* Worked in various fields of civil and electrical constructions.
* Worked in banking sector for 3 years

# SNAPSHOTS

* A professional with hands-on experience in Strategic Sourcing, Procurement, Logistics, distribution and

Supply Chain Management

* Successfully completed **Diploma in Port Operations and Management**
* Expertise in leading Projects that involves Construction, Mobilization of man power and material,Price Negotiation, Cost saving, Global Suppliers Data management and Quality Management
* Worked in HSBC involving credit cards from commercials customers . **Part of Black Belt Project**
* Project Planning , Migration , Cost cutting, Value Addition in various civil and software related projects

# CORE COMPETENCIES

* Formulating and implementing the procurement / supply chain strategy for purchase and establishing methods to achieve cost saving targets
* Thorough knowledge of entire gamut of supply chain and adept at developing Sourcing Strategies
* Leading, training & monitoring the performance of team members to ensure efficiency in operations

# WORK EXPERIENCE -1

**PERIOD DESIGNATION**

**2017 September – 2019 DEC Store and Procurement**

* Store Supervisor and handling of paper consisting various GSM both Domestic and Imported Cargo. With sales and marketing of paper from 70 GSM to 300 GSM of various sizes and fulfilling customer

requirement.

* Create and maintain good relationships with domestic and overseas vendors/suppliers, making professional decisions in a fast paced environment and ensure best discounts and deliveries.
* Evaluate the supplier’s reliability and credibility, previous track record of the company, list of major client's of subject company and product origin.
* Locate new suppliers, using sources such as catalogs and the internet, and interview them to

gather relevant information about products and evaluate the suppliers.

* Implementing internal procurement strategies to cater to cost reduction, short lead times and timely response to the concern departments.
* **Study of programming of logical controller(PLC)in Vizag Steel Plant**.
* It involves the programming of air to be compressed and cooled to extract Nitrogen,Neon and Oxygen gases which are important for various operations in steel plant.
* Discharge of **44,000 Metric tonnes** of **coal** in **Krisnapatnam port, Pipava port** and **40,000 metric tonnes** of **iron ore pallets** in **vizag port** in INDIA.
* Transportation of **6,000 Metic tonnes** of **Blast Furnace Slag** from **Vizag Steel Plant** to

**Gangavaram port**

* **Planning and Laying** of underground **High Voltage Cable** for **1.5** Km in Vizag as part of **World Bank Project**.
* Collecting all relevant documents i.e. Delivery Order, Bill of Lading, Packing list, Invoice, Certificate of

Origin to clear the international shipments through customs shipping via Sea and Air.

Liaise with the accounts Department to release LC as per agreed terms with vendor & conducting inspection for the complete line before shipping, clearing containers from port to our store, providing man-power for the installation, fabrication as per the requirement.

# WORK EXPERIENCE -2

**ORGANIZATION Reliable Shipping Services,India PERIOD** May 2011 – April 2016

**DESIGNATION Senior Supervisor**

* Establishing the whole procurement Cycle from automatic creation of Purchase Requisitions from Material request, sending RFQ, receiving and comparing quotations, preparing purchase order, receiving Delivery order to invoice verification.
* Work majorly with rental equipment vendors i.e. Generators, Air compressors, Forklifts, Shovels, Heavy Truck to arrange as per the PR’s generated from different sites located throughout UAE.
* Configuration of Goods movement documents for GRN / Stock Transfers / Transfer Postings & handling

of consignment stocks.

* Co-ordination with other modules for integration, Account determination for materials management with finance.
* Implementation of Stock Transport Order (STO) scenarios with Inter Company Billing functionality.
* Configured Purchasing Process including RFQ/Quotation, Contract, Scheduling Agreement, Purchase Requisition, Purchase Order and special procurement processes.
* Developing an Interactive list for plant wise purchase requisitions Customizing different purchasing documents such as PR, RFQ and PO’s. Preparation of contracts, scheduling agreements, release procedures and pricing conditions.
* Maintain a bidders list, vendors file, and such other records as are needed for the efficient operation of the purchase Department.
* Checking with quality department/ plant manager whether the ordered material is as per their requirement as per ISO standards.

# WORK EXPERIENCE – 3

**ORGANIZATION HSBC**, INDIA

**PERIOD September** 2008 – March 2011

**DESIGNATION Customer Service Executive**.

* we issue credit cards to corporate company employs , With business end at **southampton(UK)**,
* Dealing various requirements of the customer in complacence to company norms and issuing cooperate Credit cards .
* Part of **Six Sigma black project ,Data auditing ,Project migration** and also have good understanding of banking sector of US and UK.
* Personal Assistance to customer in troubleshooting of card and account relating problem.
* Dispensation and Retention of customer data in compliance of **International Data Protection Act**.
* Implementation of Projects , Migration of process and Coordinating with various departments and ensuring smooth transition.

# ACADEMIC CREDENTIALS

* B.Com(commerce) 62.67% (2016) Maduari Kamraj University

# PROFESSIONAL CERTIFICATIONS & TRAINING

* **Diploma in Port Operations and Management.**

# KNOWLEDGE IN COMPUTERS

* Knowledge in customs, BOE, Airway Bill.
* Office Applications: MS Excel, Power Point, Word

# KEY SKILLS AND COMPETENCIES

* Ability to work well with numbers and analyze complex data
* In-depth knowledge of market research tools and databases
* Ability to work in a structured and organized manner
* Excellent communication and ‘people’ skills
* Creative problem-solving skills
* Good organizational and time-management skills.

***PERSONAL DETAILS***

**Date of Birth Languages Marital Status Hobbies**

# References

16 June 1987 English,Hindi,Tamil & Oriya Single

Listening to Music, reading books and surfing internet

* + Will be provided on request

Yours Truly

(Abhilash)