

**Jeevan**

Email: [jeevan-396246@2freemail.com](mailto:jeevan-396246@2freemail.com)

**MY OBJECTIVE**

To pursue a career in the field of Supply Chain or Customer Service in an organization which provides a challenging work environment and accelerates growth both professionally and as an individual.

**Jeevan James Mannil**

Pathanamthitta - 689674

Mobile[: +91 9567343608](mailto:manniljeevan@gmail.com)

Email: [manniljeevan@gmail.com](mailto:manniljeevan@gmail.com)

**Profile Summary**

Having total 4 years’ experience in the field of Logistics and Supply Chain Management Department. I am looking for Logistics Executive / Warehouse Supervisor in Shipping, E-commerce, Import and Export Industry.

**PERSONAL DOSSIER**

~ 2010 – Graduate in Hotel Management (BHM) from Bangalore University

~ 2013 – Master of Business Management (MBA) from Mahatma Gandhi University IENCE

**PROFESSIONAL SYNOPSIS**

Dynamic and result oriented professional experience in:-

Planning and Delivery Customer Relations Resource Optimization Warehousing & Distribution Inventory Management Operations Management Fleet Management

**WORK EXPERIENCE**

# * E-commerce Organization, Location – Trivandrum, Kerala( June’19-Oct’19) Position – Operation Cluster Manager – Supply Chain

* **Ecommerce Organization, Location: Cochin, Kerala. (Jan 2018- March 2019) Position: Operation Senior Executive – Supply Chain**

# * Location: Cochin (May 2015- Dec 2017) Position: Operations

**KEY JOB RESPONSIBILITIES**

~ Responsible for Inward/Outward of products

~ Maintaining Inventory

~ Plan, organize, motivate, delegate, train and track expectations set to team.

~ Handling Fleet of 25 vehicles and Outsourcing vehicle.

~ Ensuring customer concerns are handled and closed on priority

~ Handling Shipment Operation and co-ordination with overseas suppliers.

~ Planning, Controlling and Tracing the movement of Air, Sea and Trucking shipments to GCC and other Countries through freight forwarding agencies.

~ Working towards having the client satisfaction to a level where we are considered at all times for any new assignment.

~ Managing and supervising a team of Logistics and Operation Department.

~ Sorting consignments to proper routes

~ Arrange pick up and deliveries and sending daily reports

**COMPUTER SKILLS**

**Platform:** Windows 8/10, MS Office, Outlook & Microsoft Excel.

**PERSONAL DETAILS**

**DOB :** 29th June, 1988

**Sex :** Male

**Marital Status :** Single

**Religion :** Christian

**Nationality :** Indian

**Languages known :** English, Hindi, Malayalam

**Hobbies :** Listening Music, playing cricket & Travelling

**PASSPORT DETAILS**

**Date of Issue :** 16TH Oct 2018

## Date of Expiry : 15th Oct 2028

**DECLARATION**

I here by certify that the information stated above are and carried to the best of my knowledge.

## Date :

**Place :**

## Jeevan