

Hasheem

E-mail: ​hasheem-396759@gulfjobseeker.com

**Work History:**

Logistics Storekeeper/forklift operator

**July 2012 to april 2018**

​**Key Accountabilities**

* Controlling the upcountry consignment and preparing the goods received voucher (​**G.R.V**​)
* Managing purchasing ,receiving and issuing of consignment stock and reconciliation of stock balances.
* Annually and monthly taking the stock brandvise (local par level) stock on hand and reporting to the head IT and merchandisers.
* Update inventory for all deliveries and supplied items.
* warehouse safety measure and proper handling, especially for sensitive product to eliminate possible damages.
* proper receiving and binning for the first in and first out systems.
* Preparing discrepancy reports for the upcountry consignment and reporting to the Merchandisers
* order picking, stocking and packing for local delivery and International shipment.
* Involve the set-up and operation of the company.

● **Hameedia fashion brand**​in sri lanka as a logistics store keeper ​**January 2009 to June 2012**

● **M.h.alshaya group of company** ​in dubai​​as a logistics D C assistant​ **may 2007 to June 2008**

● **Kuwait food company (Americana) In** ​dubai as a team member ​**November 2001 to April 2006**

● **Keels restaurants (pvt) Ltd** ​in sri lanka as a crew member ​**February 2000 to April 2001**

**Educational certifications**

* Certificate in computer Awareness Programming language At ​**Galaxy computer Institute**​in Dubai MS-office 2000,word,excel,power point,multi media,E- mail & Internet
* GCE (General Certificate of Education) O/L Examination in sri lanka

**Professional qualifications**

● Followed courses at ​**german technical training institute**​in sri lanka ​**July 1995 to August 1996**

**Languages known**

English,arabic,hindi,tami and sinhala

**Driving License**

Sri lanka and saudi arabia

**Extra Curricular Activities**

* Member of Pete rite Swimming Club, Member of young silver football sports club.
* Played Football, Cricket ,volleyball and basketball at Inter​​house level.

**Personal Profile:**

|  |  |  |
| --- | --- | --- |
| Date of Birth: | th​ |  |
| ​​20​ April 1977 |  |
| Gender: | Male |  |
| Nationality:​ | ​Sri Lankan |  |
| marital status: | married |  |
| Visa status: | visit Visa (20th january 2020 to 30th april 2020) |  |

Declaration: - I Mohamed Hasheem solemnly declare that all the information provided in this document is true and correct to the best of my knowledge and experience.

Your sincerely

Hasheem