**CONTACT**

Email: dijahu-396772@gulfjobseeker.com

**AGE-: 24**

**D.O.B**

MAY 1st,

1995

**SKILLS**

MS office

Tally

Basic computer skills

**STRENGTHS**

Good verbal and analytical skills

Team working Ability

Financial management

Accounts Management

**LANGUAGES**

English

Hindi

Tamil

Malayalam

Arabic

**Dijahu**



**ACCOUNTANT**

To obtain a position that further develops my skills and to secure a challenging position in a reputable company to fully utilize my skills making a significant contribution to the success of the company.

**EXPERIENCE**

 **ACCOUNTANT INTERN**

APR 2018- JUL 2018

Analyzing UAE VAT

Preparing and filing of VAT Return Periodically Without Fail.

Maintained compliance for reporting documents.

**EXPERT GYAAN, CALICUT /ACCOUNTANT**

FEB 2017- FEB 2018

Balanced and reviewed monthly reports

Generated reports detailing various metrics and account information.

Assisting senior officers in paper works and accounts.

**EDUCATION**

|  |  |  |
| --- | --- | --- |
| **MADURAI KAMARAJ UNIVERSITY, Chennai— B.COM** | Apr 2017 |  |
|  |  |
| **DIPLOMA IN ACCOUNTING & TAXATION,CALICUT** | Nov 2016 |  |
| **HIGHER DIPLOMA / ACCA** | Apr 2014 |  |
| ACCA |  |
|  |  |
| IAM BUSINESS SCHOOL / Bangalore, India. |  |  |
| **HIGH SCHOOL /12th Std** | Jun 2014 |  |
| Commerce |  |
|  |  |
| Farook Higher Secondary School / Calicut, |  |  |
| **HIGH SCHOOL CBSE /10 Std** | Jun 2012 |  |
| FLOREAT INTERNATIONAL SCHOOL |  |

**DECLARATION**

I hereby confess that the above information is true to the best of my knowledge and belief.