**Curriculum Vitae**



**Farhin**

**Objectives:** I want to work with a progressive organisation where I could utilize myknowledge and skills for mutual growth and gain more knowledge.

**Qualifications:**

* Passed out SSC from Mary Immaculate Girls High School in the year 2012.
* Passed out HSSC from Our Lady of Rosary High School (Commerce) in the year 2014.
* Passed out Bachelor Degree in BCA (Bachelor of Computer Applications) from Don Bosco College in the year 2017.

**Experience:**

* Worked as an Accountant and Admin from Nov 2017 to Dec 2019.

**Personal Skills:**

* Confident
* Good writing and verbal communication skills
* A quick learner, willing to learn and improve skills
* Ability to work well under pressure
* Hardworking

**Computer Skills:**

* Commendable knowledge in MS Office
* Basic knowledge in Multimedia like Photoshop, Pinnacle studio, Sound Forge

**Achievements:**

* Proficiency certificate in Secretarial Practice
* Certificate of training programs in Java (SWING) and MongoDB

**Hobbies:**

* Reading books
* Interacting with new people

**Personal Profile:**

* Date of birth : 12th Oct 1996
* Age : 23
* Languages known: English, Hindi.
* Languages: farhin-396972@gulfjobseeker.com

I am available for an interview online through this Zoom Link <https://zoom.us/j/4532401292?pwd=SUlYVEdSeEpGaWN6ZndUaGEzK0FjUT09>

**Declaration:**

I hereby declare that all information mentioned above is true to the best of my knowledge and belief.

Regards,

Farhin