Personal Information



|  |  |  |
| --- | --- | --- |
| **Name :** | Mrugesh  |  |
| **Date of Birth:** | 12.06.1997 |  |
|  | Accounting And Auditing |  |
|  | "Analytical, organized and detail-oriented accountant with |  |
|  | GAAP expertise and experience in the full spectrum of |  |
| **Profile** | public accounting. Collaborative team player with ownership |  |
| mentality and a track record of delivering the highest quality |  |
|  |  |
|  | strategic solutions to resolve challenges, propel business |  |
|  | growth.." |  |
| Education |  |  |
|  |  |  |
| **April 2015 - March 2019** | **K.S. School Of Business Management** |  |
|  | **Gujarat University** |  |
|  | Master Of Business Administration In Finance |  |
| **June 2015 - November 2017** | **Institute Of Chartered Accounts Of India** |  |
|  | CPT |  |
|  | IPCC |  |
| Experience |  |  |
|  |  |  |

**May 2016 - December 2019**

**January 2019 - January 2020**

**Mehul G Shah & Associate Chartered Accountant** Accounts and Audit Intern

Scrutiny of various ledgers i.e Cash Book,Bank Book,Journal. Cash and Bank Vouching, Purchase and Sales Ledger Checking of Fixed Asset Register and Depreciation there on. Physical verification of cash,security items,stocks and related records. Accounting in tally ERP and other Tax return Software.



Preparing of financial statements i.e Balance Sheet,Profit and Loss Account And the accompanying Schedules and filling of income tax return. Billing And Collection of payment.



Preparation of Budget as per requirement of Client.



Junior Credit Analyst

Managing and leading the project team.



Analyse Financial Statements.



Finding out Ratios and Based on that preparation of Rating Notes.



Complete Different Project Works of the clients as per the requirements.



|  |  |  |
| --- | --- | --- |
| Skills |  | Software skills |
|  |  |  |  |
| Analytical and Planning |  | Tally ERP 9 |  |
| Cash Flow Planning And Management | Microsoft Excel |  |
| Multitasking |  |  |  |
| Continues learning and improvement |  |  |
| Personality |  | Languages |  |
|  |  |  |  |
| Communicative | Punctuality | English |  |
| Creativity | Organized | Gujarati |  |
|  |  | Hindi |  |



Hobby



Music Swimming Travel

Email: mrugesh-397059@gulfjobseeker.com

I am available for an interview online through this Zoom Link <https://zoom.us/j/4532401292?pwd=SUlYVEdSeEpGaWN6ZndUaGEzK0FjUT09>

