

**Curriculum-Vitae (CV)**

**Profile**

Energetic, motivated and result oriented personnel seeking a platform to utilize skills and abilities in the Information Technology Industry that offers Professional growth while being resourceful, innovative and flexible.

**Objectives**

To be a skilled Network Administrator

To be a skilled System Administrator

To be a dynamic IT Technician

**Experiences**

**E-Hub Trading Pvt.Ltd ( IT Officer )**

**Duration: 1year**

* Install and configure computer hardware, operating systems and applications
* Monitor and Maintain Computer Systems & Networks
* Troubleshoot system and network problems, diagnosing and solving hardware or software faults.
* Provide support, including procedural documentation and relevant reports.
* Talk staff or clients through a series of actions, either face-to-face or over the phone, to help setup systems or resolve issues.

**Kathmandu Engineering College ( Jr. System Administrator )**

**Duration: 8 months**

* Monitor and Maintain Computer Systems & Networks
* Troubleshoot system and network problems, diagnosing and solving hardware
* Design Network & network planning for programs & events
* Monitoring Network Dashboard and Controlling the Network traffics
* Working with Firewall and manageable switch
* Provide support for other official works
* Designing events logos & flyer

**Graphic and Web Designer (Mega Resolution, Butwal)**

**Duration: 1 Year**

* Logo Design
* Letterhead, Visiting Card and pamphlet Design
* Web page design

**IT Internship (Academy for IT Engineering)**

**Duration: 3 Months**

Managing and Maintaining Physical Network

Install Operating Systems (Windows XP, Windows7, Windows 8.1, Windows 10)

Assist Labs (Help Students to complete their (Advanced Excel) Lab tasks.)

Network and Hardware Troubleshooting

Handle Internal IT Exams

**Academic Qualification**

|  |  |  |  |
| --- | --- | --- | --- |
| **Level** | **Institute** | **Passed Year** | **Division/Grade** |
| **School leaving Certificate(SLC)** | DEBHIS School | 2010 | 1st Division |
| **+2(Management)** | DEBHIS School | 2012 | 1st Division |
| **Bachelor in Computer Application(BCA)** | Crimson College Of Technology(CCT) | 2017 | 2.61 CGPA |

**Trainings**

**Completed:**   
**Bootstraps (**Crimson College of Technology)

**Graphics Design (**Mega Resolution, Butwal)

Adobe Photoshop  
Adobe Illustrator  
Adobe InDesign

**Microsoft Certified Solution Expert (**Academy For IT Engineering)

**Cisco Certified Network Associate (**Academy For IT Engineering)

**Projects:**

**Online Book Store**

Project work on **"Online Book Store"**8th semester final year project for the partial fulfillment of the requirements for the degree of bachelor in computer application (**BCA**) awarded by Pokhara University using PHP.

**Personal Details**

Date of Birth: 24th Oct 1994  
Gender: Male  
Marital Status: Single  
Nationality: Nepalese  
Language: English, Nepali, Hindi

Visa status: 3 month visit visa (Till April 6)

Personal Contact: [sanam-397226@2freemail.com](mailto:sanam-397226@2freemail.com)

Reference: Mr. Anup P Bhatia, HR Consultant, Gulfjobseeker.com 0504753686

**Declaration**

I would like to shoulder responsibilities, which will use me in the orbit of professional career and enjoy accepting any type of challenges set forward to me. I hereby declare that the above written particulars are true to the best of my knowledge and belief.