**CURRICULUM VITAE**

**Florence**

Email: [Florence-397441@gulfjobseeker.com](mailto:Florence-397441@gulfjobseeker.com)

Name : Florence

Date of birth: 28th March, 1988

Marital Status: Married

Nationality: Malawian

**Professional Summary**

Reliable, caring registered nurse with experience in the field of health. I am a team player, friendly and compassionate with excellent interpersonal communication skills. Discreet and confidential in all dealings with patients and staff. Iam a young woman with hardworking spirit, innovative, ready to receive criticism for quality improvement and ability to dapt in order to overcome challenges and attain institution goals at sustainable prospect.

**Academic Qualifications**

* Our Lady of Wisdom Secondary School-Malawi School Certificate of Education (MSce),2012
* Ekwendeni College of Health Sciences- Diploma in Nursing and Midwifery, 2007- 2010
* Mzuzu University- Bachelor in Nursing and Midwifery, 2014-2019

**Career History**

**Nursing Officer, From June, 2019 to date**

**Key responsibilities**

* Providing direct nursing care of medical, surgical, paediatric and gynaecological patients in dialysis unitFacilitating adherence to standard precautions of infection prevention and control practices
* Building therapeutic relationship with patients, guardians and fellow health workers
* Documenting and maintaining accurate records of all nursing care activities performed
* Maintaining professional code of ethics at all times
* Critically analysing whether all health workers comply with quality standards of care
* Planning and conducting regular meetings with different cadres of staff in the ward
* Conducting performance appraisal for subordinates and making recommendations accordingly
* Providing supportive supervision to all nursing activities in the ward
* Adhering to continuous professional development
* Refine thinking, problem solving, organization and acute care skills to work with effectively with critically ill patients
* Administering treatment to patients, working together with doctors during ward rounds and during surgical procedures.
* Lobbying and liasing with other disciplines in the hospital to ensure that patients receive appropriate treatment when need arises.
* Supervision of nursing students on proper use of the equipments like diaysis machine, interpretation of laboratory results and performing quick assessment to critically ill patients
* Develop ward policies in consultation with other multidisciplinary team
* Conducting nursing rounds and organizing in service training
* Maintains professional conduct and providing emotional support to the concerned families.

**Nurse Midwife Technician, Queen Elizabeth Central Hospital, April, 2011 to August, 2014**

**Key responsibilities**

* Administering treatment to patients, working together with doctors during ward rounds and during procedures.
* Conducting nursing ward round in the ward
* Providing bed side nursing
* Managing emergency clinical conditions both trauma and medical cases
* Teaching nursing students (practical allocation sessions)
* Supervision of nursing students
* Maintains professional conduct
* Adhering to continuous professional development
* Participating and conducting health system research
* Planning and implementing comprehensive quality nursing care using the nursing/midwifery process and critical thinking
* Performing activities of daily living for the patients 24hours per day
* Collaborating with other workers in meeting specific needs of the patients

**Nurse Midwife Technician, Care private Clinic, From June, 2010 to May, 2011**

**Key responsibilities**

* Providing Direct Adolescent and Youth Friendly Contraceptives services
* Providing Direct Friendly Pre and post Abortal Care to Adolescents Females
* Provisional of Direct Cultural and Religious Sensitive Neonatal and Child Health Care
* Managing emergency clinical conditions both trauma and medical cases
* Maintains professional conduct
* Providing emotional support to the concerned families

**Trainings**

* 2011, May : Malaria Training
* 2012, September: Acute trauma and Emergency Management Training
* 2012, November: Advance management of Hypertension training
* 2013, September: ART Training
* 2014, October : Malaria Training
* 2017, August : Entrepreneurship Training
* 2019, July : Introduction to Clinical Research
* 2019, August :Introduction to data management for clinical research studies

**Computer Knowledge in all Microsoft Packages**

* Microsoft word, Microsoft power point, Microsoft excel

**Key skills**

* Excellent communication skills-both verbal and written
* Strong interpersonal skills [Nurse-patient interaction]
* Good team player
* Good moral standards and Sound mind with creativity
* Excellent planning and implementation skills
* Excellent leadership, teaching, training and presentation skills.
* Able to work in All Multicultural Environment
* Result Oriented, Honest and Hardworking Spirit
* Able to work in old hours
* Time management