**QASEEM**

**E-mail:** **qaseem-397457@gulfjobseeker.com**

**OBJECTIVE**



To work with the organization, being the team of organization.

**ACADEMIC QUALIFICATIONS**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | **Qualification** | **Year** | **Institution** |
|  |  |  |  |  |  |  |  |
|  | **Bachelors of Technology (B-Tech)** | 2012 | NEWPORT INSTITUTE of |
|  | **(Mechanical)** |  |  | Communications and Economics. |
|  | **Diploma in Associate Engineering** | 2010 | Govt Saifee Zahabi Collage of |
|  | **(Mechanical)** |  |  | Technology. |
|  | **Matriculation (Science)** | 2007 | Cantab Grammar School. |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | **OTHER QUALIFICATIONS** |  |
|  |  |  |  |  |  |  |
|  |  | **Qualification** |  |  | **Institution** |  |
|  |  |  |  |  |  |
|  |  | **Certificate in Information Technology** |  | Computer Collegiate. |  |
|  |  | **English Language Course** |  | Anglophile Institute. |  |

**PRACTICAL EXPERIENCES**

* Work in the “**Tech Care Air Conditioning**” as an “**Air Conditioner Technician**” Karachi Pakistan. (Jan, 2009 to March 2012)
* Work in the “**Sharqawi Electromechanical Contracting Company**” as an “**Refrigeration & Air Conditioner** **Technician**”Riyadh, Saudi Arab**.**

(April 2012 to June 2017)

* Work as a “**Refrigeration & Air Conditioner supervisor**” in Jeddah, Saudi Arab**.**

(July 2017 to Dec 2019)

**GENERAL RESPONSIBILITIES:**

Perform difficult technical work supervising and scheduling the installation, maintenance and repair of refrigeration and air handling equipment in Our Projects.

**ESSENTIAL TASKS:**

Performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

* Plan, assign, inspect and supervise maintenance, repair and construction activities maintain records and files, prepare reports.
* Assign and distribute work orders and work requests.
* Attend and participate in meetings regarding work to be completion and attend training classes.
* Check and troubleshoot equipment; set and adjust controls in Projects.
* Review all work orders before and after completion.
* Order and pick up parts for jobs in order to keep mechanics on the job.

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* Inspect contracted work as needed.
* Coordinate work with other shops as needed.
* Assist in budget planning and preparation.
* Inform supervisors of completed and outstanding work orders.
* Cooperate with warehouse to determine which parts should be ordered for stock.
* Determine time and cost estimates for HVAC jobs.
* Provide technical assistance to mechanics when requested.
* Perform related work as required.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Comprehensive knowledge of methods, materials and equipment used in installing, repairing and maintaining refrigeration and air handling equipment; comprehensive knowledge of the occupational hazards and safety precautions of the work; ability to prepare estimates and

order materials for maintenance and repair jobs; ability to exercise independent judgment in determining operating conditions; ability to plan, lay out, supervise and inspect the work of subordinates; ability to establish and maintain effective working relationships with Associates; knowledge of energy management systems.

**PHYSICAL REQUIREMENTS**

Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, handling, pushing, and pulling. Ability to lift up to 100 lbs.



**COMPUTER SKILLS**

* **MS Excel.**
* **MS Word.**
* **Power Point.**
* **Windows Installation and other software’s.**

**EXTRACURRICULAR ACTIVITIES**



Snooker, Computer Games, Swimming, Novels etc.

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|  | **PERSONAL INFORMATION** |
| Date of Birth | 28 May, 1990. |
| Marital Status | Single. |
| Nationality | Pakistani. |
| Languages | English, Urdu, Arabic. |
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|  | **REFERENCES** |
| Will be furnished upon request. |  |
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