**CURRICULAM VITAE**

**NEHA**

 **E-mail:** **neha-397513@gulfjobseeker.com**

**CARRIER OBJECTIVE**

Passionate kindergarten teacher with over 5 years experience implementing instructional strategies that actively engage young children in meaningful learning experiences to develop their fullest potential. Areas of expertise include:

* Creation of a stimulating and challenging learning environment through the effective use of different instructional techniques and instructional media.
* Working knowledge of a wide range of assessment strategies consistent with learning content and objectives.
* Successful differentiation of instruction and assessment to meet the varying needs of a diverse group of children.
* Timely identification and appropriate referral of children who need additional assistance.
* Comprehensive knowledge of curriculum and instruction best practices within early childhood education including the integration of technology to support learning.
* Effective classroom management through the application of fair and consistent standards, routines, encouragement and appropriate sanctions.
* Development of collaborative and productive working relationships with parents, children and other teachers to support the progress of the children.

**EDUCATION BACKGROUND**

* B.ED (English & Social studies) from Maharishi Dayanand University in the year 2019
* I-CAD 1yr diploma from International Centre of Art and Design in the year 2011.
* BA (English) from Shobhit University in the year 2011.
* English 1yr Diploma from International Baccalaureates
* Intermediate from International baccalaureates, Phnom Penh, CAMBODIA in the year 2008.
* High School from CBSE School in the year 2006.

**WORKING EXPERIENCE:**

* Worked as a kindergarten Teacher from 9th April 2019 to 9th march 2020.
* Worked as a Teacher and Play Group In charge in **Udgam Play School**, Kalkaji from 16 February to 30th march.
* Worked as Teacher and Coordinator in **Little Millennium Pre School**, Kalkaji from September 17 to February 18.
* Worked as a lecturer for "COMPUTER AIDED DESIGNS" in **New Delhi YMCA** from December 2013 to February 2015.
* Enhanced my skills as a pre-school teacher in **Udgam Play School,** KALKAJI from April 2011 to March 2012.

**ROLES AND RESPONSIBIITIES:**

* Instruct a multi-cultural class of 35 children in language, numbers, natural and social science, music, art and life skills
* Design and implement standards-based weekly lesson plans based on up-to-date educational best practices
* Use a variety of instructional materials, digital content, technology integration and creative learning activities to support achievement of learning objectives
* Evaluate performance using formal and informal testing, anecdotal data and formative assessment
* Analyze data to create individualized learning plans for each child
* Encourage children to develop self-confidence and a sense of responsibility through self-directed activities
* Establish a collaborative relationship with parents through regular conferences, parent involvement activities and written communication
* Work effectively with other staff in planning and enhancing curriculum and school objectives

**KEY SKILLS**

* Ability to get involved with the children easily
* Planning
* Classroom Management
* Good teaching skills
* Explaining power
* Polite and approachable
* Have patience
* Differentiation
* Technology
* Extrovert
* Observation

**EXTRACURRICULAR ACTIVITIES**

* Experience of teaching Dance and English to Orphan children in phnom penh, Cambodia.
* Got IB ENGLISH Certificate.
* Won the first prize in designing clothes for fashion show.

**HOBBIES**

* Painting
* Cooking
* Listening Music

**PERSONAL QUALITIES:**

## Enthusiasm for Children

## Communication Skills

## Respect of Differences

## Creativity and Flexibility,

## Good Listener, Organized

## Patience and Humor, Knowledgeable

## Organized, Committed to life long-learning

**PERSONAL INFORMATION:**

* Date of Birth : 1st August 1990
* Nationality : Indian
* Religion : Hindu
* Languages Known : English, Hindi, Punjabi

**DECLARATION:**

I hereby declare that above information given by me is completely true according to my best knowledge and belief.

**Date:**

**Place :** **United Arab Emirates**

**(NEHA)**