Mohsin

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Dubai, UAE 

**About me**

* Serve as an account, finance and business representative in different countries of the world **(UK, Pakistan)** sharing my breadth of experience and abilities to add value to the organization. **ACCA qualified professional member**, who is able to bring an assortment of knowledge and skills to every aspect of business, I have a track record of achieving goals and meeting deadlines about business, Finance and Accounting.
* Equipped with extensive knowledge of accounts & financial operations, accounts finalization, internal & external audit, taxation management, business processes, accounts reconciliations, internal controls, fixed asset, petty cash, inventory management, statutory books of accounts, variance analysis, cash flow management, budgeting and forecasting, accounts payable and receivable, bookkeeping and reporting in line with accounting principles and procedures
* Task-focused professional with expertise in all facts of financial analysis; skilled in collaborating with all members of organization to achieve business & financial objectives. adept at IFRS, IAS & ISA; proficient in MS Office, Word, Excel, Tally, QuickBooks

**Core strengths & Enabling Skills**

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| --- | --- | --- | --- | --- | --- |
|  | **Financial Accounting** |  **Internal & External Audit** | |  | **MS Office(Excel, Word)** |
|  **IFRS & ISA Management** | |  | **VAT Expertise** |  | **QuickBooks** |
|  | **Bank Reconciliation** |  | **Problem Solving Attitude** |  | **Tally ERP** |
|  | **Payroll Management** |  | **Excellent Communication** |  **MS Excel (V lookup, Pivot** | |
|  |  |  | **Skills** |  | **table)** |

**Experience**

**Senior Accountant & Business Analyst**

**(Lahore, Pakistan)**

**(Nov 2017– Dec 2019)**

**Key Responsibilities**

* Analyzing market financial trends and competitor results vs company performance and make recommendations to improve company performance
* Developing strategies that work to minimize financial risk.
* Monitoring and investigating variances against budget and forecast
* Monitor the latest trends in the market and adopt policies to cope with the changing business environment  Execution of special projects as called upon by management.
* Involved in business planning and preparation of business cases
* Preparation of company's financial statement in accordance with IFRS and local applicable laws and regulations
* Preparation of annual budgets and quarterly forecasts
* Preparation of management reports on monthly and ad hoc basis
* Detailed profit & lose, balance sheet & cash flow analysis
* Overseeing overall bookkeeping and day to day transactions
* Overseeing closing books of accounts at month end/year end
* Processed payroll payments after thorough reconciliation of all payroll elements and ensured that all the calculation have been made according to the company’s policies.
* Calculate sales tax as per latest rules and regulations
* Perform bank reconciliation on weekly and monthly basis
* Summarizing the Current Financial Status by Collecting Information Prepared Income Statement, Balance Sheet, Cash Flow Quarterly and Annually
* Implementing Internal Control System for Effectiveness, Efficiency and Accuracy in Accounting System and Operations
* Maintaining Fixed Asset Register for Additions and Disposals and Record Monthly Depreciation/Amortization
* Developing and Maintaining Petty Cash Expenses and Ensuring Expenses Approved from Management
* Managing account payable and receivables

**Ernst & Young**

**Audit Associate**

**(Islamabad, Pakistan)**

**(Aug 2015– Oct 2017)**

**Key Responsibilities**

* Analyzing financial statement information on prescribed quantitative and qualitative criteria
* Recommended solutions to overcome weaknesses on existing processes
* Meetings with senior management and department heads in order to understand the existing processes performed by each department/division
* Perform and lead various external audits
* Responsible for overall development of planning of audit and approach
* Maintaining accounts for various clients
* Preparing balance sheet reconciliation like fixed assets, accruals, prepayments, bank reconciliation
* Responsible for compliance and accounting of the excise duty liabilities for specific excise terminals

 Preparation of management reports and monitoring operational data Preparation of financial statements and respond to audit queries



**Accountant**

**Al Tijarah**

**(Lahore, Pakistan)**

**(June 2012– July 2015)**

**Key Responsibilities**

* Responsible for managing all accounting transactions and prepare budget forecasts
* Process all payroll transactions and prepare monthly salary sheet
* Liaising with banks and other lending institutes
* Reconcile accounts payable and receivable on daily basis
* Ensure timely bank payments and maintain record
* Prepare balance sheets and profit/loss statements
* Report to management on the company's financial health and liquidity

**Stock Auditor**

**Orridge & Co**

**(London, United Kingdom)**

**(Sep 2010– May 2012)**

**Key Responsibilities**

* Reconciling computer data with the physical counts taken and reporting on errors
* Meeting with management and query about discrepancies and recommend corrective actions
* Responsible for recounting inventory on sample basis and compare actual results with documented result
* Responsible for overall planning of site stock take and assign responsibilities to staff members
* Involved in stock audit of Tesco, Zara, Sainsbury, Asda, Marks & Spencer and Next

**Education**

|  |  |  |
| --- | --- | --- |
| **ACCA** (Association of Chartered | Accounting & Finance | Qualified (Member) |
| Certified Accountant) |  |  |
| **MA** (Masters of Arts) | Political Sciences | Passed |
|  |  |  |
| **B.COM** (Bachelor of Commerce) | Accounting, Finance and Business | Passed |
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**Personal Information**

**Visa Status:** Visit Visa till 12/31/2020

**Availability:** Immediately

**Nationality:** Pakistan

**Languages:** English, Urdu, Punjabi