**SHIJI**



**Senior Quantity Surveyor with 27+ years in Post Contract Services and Procurement Engineer/ Contracts Engineer with extensive background in working with larger projects including Pipeline, High Rise Buildings & Road Projects familiar to work in computerized environment with POMI and FIDIC conditions of Contract involved with the activities of the following**

**EXPERIENCE AT A GLANCE**



 Preparation of Contract Documentation



* Periodic valuations of the work in progress to evaluate contractors' stage payments and submit **Monthly Valuation** in Excel as well as in BuildSmart.
* Financial advice throughout the project and monitor costs against budget
* **Project Feasibility study** with contract documents **(drawings, specification, BOQ)**
* Valuation and agreement of costs of variations and submission to consultant
* **EOT (Extension of Time Claims)** and cost claims in case of project delays.
* Preparation & submission of escalation **claims.**
* Arrange discussion and take approval of **Valuation, variation/ Claims** from the

**Consultant.**

* Preparation of Anticipated Final Accounts for all the project during the working period
* Preparing the monthly cash flow.
* Preparation and settlement of the Statement at Completion and Final Account of the Project.
* **Correspondence to consultants, subcontractors and engineers**, internal departmentsthrough legally verified documents/ letters
* Sending enquiry to subcontractors for getting quotations, arrange meetings and discussions for **final offer.**
* Preparation of **comparison statement** to management to finalise the subcontractors
* Preparations of LOI **(Letter of Intent**) or LOA **(Letter of Award)** as well as making Subcontract/ Supplier agreements
* Preparation of **PPC (Project Payment Certificates)** for subcontractors on monthly basis.
* Uploading subcontractors PPC internal software (BuildSmart, Candy)
* Preparing Variation Orders and Final Account of all Subcontractors.
* Quantity estimation for tendering costing and material procurement.
* Preparation of Bills of Quantities for submission of Bids.



**WORK HISTORY**

 **DUBAI | UAE**

**( 1000+ employees, reporting to commercial manager, building construction especially towers & villas)**

**Chief Quantity Surveyor/ Procurement Engineer**

**Aug’06 – present**



**DUTCO BALFOUR BEATTY GROUP| DUBAI| UAE**

**( 10k+ employees, reporting to project senior QS, construction of highways, bridges, tunnel etc )**

**Quantity Surveyor**

**Nov’ 04 – Jul’ 06**



**AL MOOSA CONTRACTING (PIONEER)| DUBAI| UAE**

**(700+ employees, reporting to commercial Mayor )**

**Quantity Surveyor**

**Oct’01 – Nov’04**



**AL HARBI CONTRACTING CO. LTD.| RIYADH| SAUDI ARABIA**

**( Road works, Express Highway )**

**Quantity Surveyor**

**Nov’ 97 – Sep’ 01**



**M/S NM SALIM AND ASSOCIATES| KERALA| INDIA**

 **Site Engineer**

**Feb’ 95 – Oct’ 97**



**M/S NIXON AND ASSOCIATES| KERALA| INDIA**

 **Site Engineer**

**Aug’ 93 – Jan’ 95**

**GET IN TOUCH**



Dubai| UAE





Shiji-397779@gulfjobseeker.com

 **EXPERTISE IN**

**CONTRACT DOCUMENTATION**



**PROJECT MANAGEMENT/ EVALUATION**



**CASH FLOW MANAGEMENT**



**PROJECT CORRESPONDENCE**



**NEGOTIATION**



**CLAIMS MANAGEMENT**



**BUDGETING**



**FEASIBILITY STUDY**



**SUB CONTRACTING**



**DOCUMENTATION**



**QUANTITY ESTIMATION**



**MATERIAL PROCUREMENT**



**PERSONAL INFO**

**Nationality** **:** Indian

**Gender** : Male

**Languages** **:** English| Hindi|

Malayalam

**DOB** **:** 31stMay 1971

**Marital Status :** Married

**Visa Status** **:** Employment Visa

**Driving License :** UAE

**EDUCATION**

**1993** **Diploma in Civil Engineering**|

**Govt. Polytechnic Calicut |India**



**TECHNICAL SKILLS**

* MS Office,
* AutoCAD
* BuildSmart (CCS)

**ACHIEVEMENTS**

* Joined as a quantity surveyor in trans emirates on 2006 and promoted as Chief

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT DETAILS:** |  |  |  |
| **1.** |  |  |  |
| **Sl** |  | **Name of the** | **Client** | **Consultant** | **Value** | **Details** |
| **No** |  | **Project** |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  | Shaikh |  |  |  |
| 1 |  | Residential | Mohamed Bin | Al Ajmi | 92.5 M | (G+P+8+R) - 2 No’s, at |
|  |  | Building | Sultan Sorour | Engineering |  | Al Satwa, Dubai |
|  |  |  | Al Dhaheri | Consultants |  |  |
|  |  |  | Mr. Abdul |  |  |  |
| 2 |  | Hypermarket | Rahim | National | 84.43 M | 3B+G+4F+R at Al |
|  |  | Building | Mohammed | Engineering |  | Karama, Dubai UAE |
|  |  |  | Belghozooz | Bureau |  |  |
|  |  |  | Zarooni |  |  |  |
| 3 |  | Commercial & | Mr. Ahmad | Al Ajmi | 159.15M | 2B+G+3P+28+R, Dubai |
|  |  | Residential | Redha Ghuloom | Engineering |  | Science Park, U.A.E |
|  |  | Building | Abbas Al Ansari | Consultants |  |  |
|  |  |  | Shaikh |  |  |  |
| 4 |  | Commercial & | Mohamed | Al Ajmi | 82.50 M | B+G+1P+12+R at |
|  |  | Residential | Sultan Al | Engineering |  | Nadd Al Hamar, Dubai |
|  |  | Building | Dhaheri | Consultants |  |  |
|  |  |  |  |  |  |  |
|  |  |  | Shaikh Sultan |  |  |  |
| 5 |  | Commercial & | Saeed Sultan | Al Ajmi | 72.50 M | B+G+1P+10+R at |
|  |  | Residential | Suroor Al | Engineering |  | Nadd Al Hamar, Dubai |
|  |  | Building | Dhaheri | Consultants |  |  |
| 6 |  | Commercial & | Mr. Abdul | ART | 40.00 M | B+G+M+2+R, At |
|  |  | Residential | Rahim | Consultants |  | Jumeriah 1st Dubai |
|  |  | Building | Mohammed |  |  |  |
|  |  |  | Belghozooz |  |  |  |
|  |  |  | Zarooni |  |  |  |
| 7 |  | Commercial & | Mr. Abdul | Al Ajmi | 82.50 M | 2B+G+M+5+R, At Al |
|  |  | Residential | Rahim | Engineering |  | Hamariya, Dubai UAE |
|  |  | Building | Mohammed | Consultants |  |  |
|  |  |  | Belghozooz |  |  |  |
|  |  |  | Zarooni |  |  |  |
| 8 |  | Proposed | Dubai Sports | Diar | 38.00 M | ( G + 1) 36 Villas, at |
|  |  | Fortuna Village | City LLC | Consultants |  | Dubai Sports City, |
|  |  | Development |  |  |  | Dubai |
|  |  |  |  |  |  |  |
| 9 |  | (G+7)Golf | DAMAC | ATK | 228 M | (B+G+8+LR+UR) Twin |
|  |  | Apartment | Properties | Engineering |  | Tower - 3 Cluster) at |
|  |  | Buildings |  | Consultants |  | “Akoya by Damac” at |
|  |  |  |  |  |  | Al Hebiah 3rd |
|  |  |  |  |  |  | Dubailand, Dubai |
| 10 |  | Commercial & | Mr. Tayyeb | Al Ajmi | 475 M | (2B+G+3P+32+LR+UR |
|  |  | Residential | Mohamad | Engineering |  | ) - Twin Tower at |
|  |  | Building | Ibrahim | Consultants |  | Tecom Dubai UAE |
|  |  |  |  | + Khatib & |  |  |
|  |  |  |  | Alami |  |  |
| 11 |  | Commercial & | Al Tayer Real | ART | 61.50 M | 2B+G+6Typ+LR+UR, |
|  |  | Residential | Estate | Consultants |  | at Al Qusais Dubai |
|  |  | Building |  |  |  | UAE |
| 12 |  | Commercial & | M/s Bloom | Lacasa | 87.50 M | 4B+G+17+LR+UR, at |
|  |  | Residential | Properties | Architects & |  | Danet Abu Dhabi UAE |
|  |  | Building |  | Engineering |  |  |
|  |  |  |  | Consultants |  |  |
| 13 |  | Commercial & | Mr. Abdul | National | 98 M | 2B+G+2M +21+R, at |
|  |  | Residential | Rahim | Engineering |  | Al Rafa, Dubai UAE |
|  |  | Building | Mohammed | Bureau |  |  |
|  |  |  | Belghozooz |  |  |  |
|  |  |  | Zarooni |  |  |  |
| 14 |  | Proposed High | Commercial | Al Jabal | 155 M | 2B+G+3P+15+LR+UR, |
|  |  | Rise | Bank of Dubai | Consultancy |  | at Al Mahatta Sharjah |
|  |  | Commercial |  | & |  | UAE |
|  |  | Building |  | Engineering |  |  |
| 15 |  | Residential | Government of | Al Hashmi | 433 M | ( G + 3) – 5 Cluster, at |
|  |  | Building | Dubai – Real | Consultants |  | Muhaisnah 4th Dubai |
|  |  |  | Estate |  |  | UAE |
|  |  |  | Department |  |  |  |
|  |  |  |  |  |  |  |

Quantity Surveyor cum procurement engineer on 2011

* Involved in Airport Expansion project with a total project cost around 550 million AED
* Completed around 25+ projects in past 27 years as quantity surveyor
* Full knowledge of build smart (ccs) software
* Member of Indian Institute of Quantity Surveyors ( MIIQS)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 16 | Ismaili Centre | M/s Imara | HPM Project | 65 M | B+G+3, at Oud Metha, |
|  |  | International | Management |  | Dubai UAE |
|  |  | FZO |  |  |  |

1. **Dutco Balfour Beatty Group Dubai**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | Biggest Aircraft Maintenance |
| 1 | Dubai | Dubai Civil | Dar Al- | 550 M | Facility(Hangers): 130000m2, |
|  | International | Aviation | handasah |  | Royal Terminal: 23000m2, |
|  | Airport |  |  |  | Water tanks Underground: |
|  | Expansion |  |  |  | 20000m2,Administration |
|  |  |  |  |  | Building 12000m2, 5 other |
|  |  |  |  |  | buildings, Roads & |
|  |  |  |  |  | Landscape Works.) |
|  |  |  |  |  |  |

1. **Al Moosa Contracting (PIONEER ) Dubai**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | Installation of Water |
| 1 | Water Pipe Line | DEWA | DEWA | 60 M | Pipe line aT Al Warqa |
|  | Project |  |  |  | Area Dubai |
|  |  |  |  |  |  |
| 2 | Lease Office | Dubai Freezone | Diamention | 40M | G+6, at Jabel Ali |
|  | Building # 16 | Authority | Engineering |  | Freezone |
|  |  |  |  |  |  |
| 3 | The Jumeirah | M/s Nakheel | Keo | 540 M | (G+1) - 333 Villas at |
|  | Palm Island |  | Engineering |  | Jumeriah Palm Islands |
|  |  |  |  |  |  |

**4. Al Harbi Contracting Co. LTD Riyadh Saudy Arabia**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | Express Highway | Ministry of | Khatib & | 255 M | 4 Line Express |
|  |  | Roads | Alami | Riyal | Highway from Jeddah |
|  |  |  |  |  | to Laith |
|  |  |  |  |  |  |

**5. N.M Salim & Associates Architects & Engineering**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | Island Castle | Manual sons | N.M Salim & | 1.50 | G +17 Commercial & |
|  |  |  | Associates | Crores | Residential Building at |
|  |  |  | Architects & |  | Cochin Keral India |
|  |  |  | Engineering |  |  |
|  |  |  | Calicut |  |  |

|  |  |  |
| --- | --- | --- |
| **6.** | **Nixon & Associates Architects & Engineering** |  |
| 1 | Residential | Joseph AC | Nixon & | 10 | G + 1 Residential Villa |
|  | Villa |  | Associates | Lakhs |  |
|  |  |  | Architects & |  |  |
|  |  |  | Engineering |  |  |
|  |  |  |  |  |  |

**REFERENCES**

Available on request