|  |
| --- |
|  |

***NABEEL***



**Cell:** **C/o 0502360357**

**eMail:** [nabeel.40324@2freemail.com](mailto:nabeel.40324@2freemail.com)

|  |  |
| --- | --- |
| Objective | My objective is to enhance my skills through enthusiastic and challenging career in a progressive organization that provides opportunities for career growth to excel in life and to serve the people with the professional knowledge. |
| Educational background | * **Master of Information Technology (MIT)**   (Virtual University, Pakistan)  mcp.gif   * **Microsoft Certified Professional (MCP, MCSE)**   (Microsoft Certification)   * **Diploma of Information Technology (1 Year DIT)** * **Diploma in Hardware and Networking** * **Oracle Certified Professional** (Sql and PlSql) * **Bachelor of Art**   (Punjab University, Lahore)   * **Master of Art**   (Punjab University, Lahore) |
| Computer skill & expertise | * **Hardware & Networking**   Windows 7 , Windows 8.1, Windows 10, Server2012,  Active Directory, GPO, Hardware Assembling, Network Cabling,  Troubleshooting in Hardware and Networking.  Software and Hardware Installation.  Wireless Networking.   * **Computer Applications:**   Microsoft Access, Microsoft Excel, Microsoft Word,  Microsoft PowerPoint, Corel Draw.   * **Web Development with Database**     HMTL, DHTML, Java Scripting, Adobe Photoshop  Very good knowledge of Php mysql, Sql Server. |
| **Job**  **Experience**  **&**  **Projects** | 1. **Worked as Service Center Official 0001, Malakwal** ----- PMU   (Board of Revenue, Govt of Punjab)  (From 30-12-2011 to 20-11-2016 )     1. **Worked as IT In charge** ------- Nabeel Computers ,Malakwal   (From 27-04-2010 to 20-09-2011)     1. **Worked as Computer Instructor** ------ Govt Degree College Malakwal   (From 15-08-2009 to 22-03-2010)  4. **Worked as Web Developer ---------** Dubai Knowledge Village  (From 2008 to 2009 ) |
| Organizational skills | * Ability to develop excellent reports. * Ability to work under extreme condition. * Strong communication and interpersonal skills. * High Endeavoring nature to achieve specific and time management. |
| Office Skills | * Office Management. * Power of command. * Mobilization and utilization of resources. * Approach. * Disciplined. * Punctual. * Co-Operative and readiness to help. |
| Personal data | * **DOB:** 03-07-1980 * **Status:** Married * **Nationality**: Pakistani |
| Language / Communication Skills | * English (Reading, Writing, and Speaking) * Urdu (Reading, Writing, and Speaking) * Punjabi (Reading, Writing, and Speaking) |
| Interest | Cricket , Books Reading , Internet Surfing |